

**Cyfarwyddwr Cyffredinol Grŵp Iechyd, Gofal Cymdeithasol a'r
Blynyddoedd Cynnar / Prif Weithredwr GIG Cymru**

**Director General Health, Social Care & Early Years Group / NHS
Wales Chief Executive**



Llywodraeth Cymru
Welsh Government

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Swansea Bay University Health Board
Health Board Headquarters
One Talbot Gateway
Baglan Energy Park
Port Talbot
SA12 7BR

Our Ref: ■■■■

17 April 2024

Dear ■■■■

Swansea Bay UHB End-Year JET Meeting 2023-24

Our next JET meeting has been scheduled for 15 May 2024 and will be held virtually via Microsoft Teams.

JET meetings are an important part of the formal accountability relationship between Welsh Government and your organisation.

The agenda for this meeting will cover five headings:

1. Delivery against accountability conditions 2023-24
2. Overview of delivery commitments and risks from planning submission 2024-25
3. Primary care
4. Prevention
5. Progress against the health board health board escalation framework.

Item 1 will review your end of year position across performance (the usual data pack will be circulated 2 weeks prior to the meeting), year-end financial position and progress against escalation and accountability conditions.

Item 2 will focus on your plan for the coming year, identifying any risks and mitigating actions (inclusive of commissioning or regional activities) being implemented and to provide an update on how you are responding to each of the Cabinet Secretary's stated priorities, and how you are delivering against these.

Item 3 will be for you to provide an update on the work being undertaken to support the development of new ways of delivery in the community with an update on the implementation of the new assurance framework for General Medical Services, how the health board is progressing the requirements of the General Dental Services, including contracting, service availability and preventative care strategies. An update on how optometry reform is being implemented for the new services. Actions in the pharmacy service to free up resources through the implementation of 56-day prescribing amongst others, your plans to increase access to AHPs in primary and community services and against primary care. I would also appreciate an update on the primary and community care estate strategy.

Item 4 will require an overview of your approaches to your prevention activity in healthcare and how you are focused on improving the health of your local population as well as your assessment against quadruple aim 1 of the NHS performance framework including the delivery of the health protection core principles.

Item 5 will focus on progress against the escalation framework.

At the meeting, I would welcome a short presentation covering the agenda items, supported by a covering letter to give context to the papers and your position.

A copy of your presentation and any papers should be emailed to performance and escalation @ gov.wales at least one week before the meeting date at the latest.

Throughout the meeting, I will expect you to incorporate how you are responding to the requirements of the Duties of Quality and Candour into the way that you work.

I hope that this letter clearly outlines my expectations for the meeting. Should you have any queries, please do not hesitate to contact my office.

Yours sincerely

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