Dear   ,

ATISN 18716

Thank you for your request which I received on July 11. You asked for:

1. The total number of staff in Welsh that deal with the following as their main role/most of their role:

- Information access (processing, advising on, responding to FOI, EIR, ROSPI, Internal Reviews, training)
- Records management (including maintaining Information Asset Register IAR and maintaining record of processing activity ROPA, training)
- Data Protection/UK GDPR (processing subject access requests, advising on data protection issues, DP impact assessments, data breaches, training).

You can give a current figure or the latest reported figure, either headcount or FTE. If you can share the relevant section/s of your organisation chart with job titles or a summary of the job type but with any names and any personal information removed that would be ideal.

2. The total number of FOI/EIR cases and SAR cases received in the last year (calendar or financial) and % responded to on time. Break down into FOI and SAR if possible. Alternatively, if you publish your FOI & SAR statistics, please provide a link to the relevant page on your website.

3. The total number of staff at your organisation currently or latest available snapshot.
You can provide a link to this data if you publish it.

Our response

1. Welsh Government does not hold recorded information of that description. The activities set out in your request are essentially carried out by all staff within the organisation, based on their specific role and business needs that arise. It is not possible to provide a figure of how many, at any particular point in time, are carrying out these functions as their main activity.

   The internal central support teams that have these activities as their main role are the Information Rights Unit (who are a team of four people) and the Departmental Knowledge Information Managers (four people)

2. Welsh Government publishes an Annual Report that sets out our performance regarding freedom of information requests. They can be found here:

https://www.gov.wales/open-government-reports

The figures for 2022 have not yet been published, but I can confirm that in 2022 we received 1,031 requests for recorded information. The breakdown for these is shown in the below table.

Legislation	Requests Received	Requests Completed	Completed in statutory deadline
GDPR	57	57	51 (89%)
EIRs	168	168	134 (80%)
FOIA	780	779	687 (88%)
Mixed	26	26	22 (85%)
Total	1,031	1,030	894 (87%)

3. The Welsh Government publishes monthly staffing numbers for each financial year in April. They can be found here:

Number of staff at the Welsh Government | GOV.WALES

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit,
Welsh Government,
Cathays Park,
Cardiff,
CF10 3NQ

or Email: Freedom.ofinformation@gov.wales

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office,
Wycliffe House,
Water Lane,
Wilmslow,
Cheshire,
SK9 5AF.

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely