



Our ref: ATISN 18679  
Date: 31 July 2023

Dear \_\_\_\_\_,

### **Request for Information – ATISN 18679**

Thank you for your request, which I received on 03 July. You asked

- 1. How many meetings were missed by Welsh Ministers in 2022/23?*
- 2. Can you provide a breakdown of number of meetings missed by each Welsh Minister for the same time period. If information is available, are you able to also provide a general reason for the absence, i.e. illness, late.*

*By missed, I am referring to meetings where the Minister confirmed their attendance yet failed to attend for whatever reason.*

Section 12 of the Freedom of Information Act allows a public authority to refuse a request if it calculates that dealing with it would exceed the appropriate limit. The appropriate limit specified for central government is £600. This represents the estimated cost of it taking over 24 hours of time to determine whether we hold the information and to thereafter locate, retrieve and extract it.

For the purposes of calculating the appropriate limit, as the information you have requested is not tabulated and is potentially held in each individual day of the diary, it would require staff to manually open each day to check. I have assessed that the combined total time to locate the information requested would therefore be over 200 hours.

In conclusion, I have determined that to provide the information requested in relation to this request would cost more than the appropriate limit, which is £600 for central government, so I am refusing your request on this basis. However, should you be able to refine your request to be more specific I may be able to further assist.

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit  
Welsh Government  
Cathays Park  
Cardiff  
CF10 3NQ

Or e-mail: [Freedom.ofinformation@gov.wales](mailto:Freedom.ofinformation@gov.wales)

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely