



CYNGOR PARTNERIAETH Y GWEITHLU
WORKFORCE PARTNERSHIP COUNCIL

WPC Joint Executive Committee (JEC)

Agenda

27 January 2023 – (10:00-11:30am)

Virtual Meeting

Chair – Kelly Andrews – Trade Unions

Item	Agenda Item	Owner	Style
For Approval/Decision			
1	WPC Work Plan <i>(Following formal approval at the WPC meeting held on the 9 November 2022)</i>	Chair	Paper
2	WPC Support Team – Future Arrangements	WPC Support Team	Paper
3	Review of the WPC Agreement on the Acceptable use of Non-Guaranteed Hours Arrangements	WPC Support Team	Paper
4	Draft WPC Agenda	Chair	Paper
5	Draft WPC Matters Arising	WPC Support Team	Paper
6	JEC Matters Arising	WPC Support Team	Paper
For Information/Discussion			
7	Update on the One Welsh Public Service Workstream	Reg Kilpatrick	Verbal
8	Update on the Social Partnership Public Procurement (Wales) Bill	Neil Surman	Verbal
9	AOB	Chair	Verbal

Summary of Decisions and Actions

Joint Executive Committee (JEC) of the Workforce Partnership Council (WPC)

Item 1 - WPC Work Plan

Decision

- i. That a summary report outlining cost-of-living activity by the Welsh Government is produced for consideration by the JEC ahead of the next meeting of the WPC scheduled for the 29 March.
- ii. That the WPC Work Plan paper considered by the JEC is submitted for the next meeting of the Council on the 29 March.
- iii. That Bethan Thomas will present the paper for this item at the next meeting of the WPC on the 29 March on behalf of the JEC.

Action

- i. Welsh Government officials to produce a cost-of-living summary report for the next meeting of the JEC scheduled for the 9 March.
- ii. WPC Support Team to ensure the WPC Work Plan paper is submitted to the Council when it next meets on the 29 March.
- iii. That Bethan Thomas presents the WPC Work Plan paper at the next meeting of the Council on the 29 March.

Item 2 - Workforce Partnership Council (WPC) Support Team - Future Arrangements

Decision

- i. The recommendations outlined in the paper were all agreed.
- ii. Nominated JEC leads were agreed at the meeting for each strand of the WPC Work Plan.

Action

- i. WPC Support Team to approach Chris Llewelyn to ensure he is content to continue leading on the agile and flexible working strand of the WPC Work Plan.

Item 3 - Review of the WPC Agreement on the Acceptable use of Non-Guaranteed Hours Arrangements

Decision

- i. That JEC members discuss the findings of the report on the WPC's Agreement for the Acceptable use of Non-Guaranteed Hours Arrangements

within their networks. That following this, the matter is discussed further at a future meeting of the JEC including next steps regarding the review of Principles for Managing the Transition to a Digital Workplace.

- ii. That paragraph 14 of the report is amended relating to the response from the Welsh Partnership Forum Business Committee.

Action

- i. WPC Support Team to ensure the WPC agreement on the Acceptable use of Non-Guaranteed Hours Arrangements is placed on a future agenda for the JEC to further consider, including next steps for the review of the Principles for Managing the Transition to a Digital Workplace.
- ii. WPC Support team to liaise with NHS employers (Andrew Davies) to amend paragraph 14 of the report relating to the response provided by the Welsh Partnership Forum Business Committee.
- iii. Richard Tompkins to deliver the report on the WPC's agreement on the Acceptable use of Non-Guaranteed Hours Arrangements to the next meeting of the WPC on the 29 March.

Item 4 - WPC Draft Agenda

Decision

- i. WPC draft agenda agreed.
- ii. That the issue of the Welsh Government's equalities action plans is added to the next WPC agenda and that a speaker is sought to present this item from Welsh Government.
- iii. That a report from Ystadau Cymru on asbestos management is added as a paper to note at the next meeting of the WPC.
- iv. That the Minimum Service Level Bill is added as an agenda item for the next meeting of the WPC.
- v. That the WPC is asked to agree to the establishment of a working group to explore the 4-day working week at its next meeting on the 29 March.
- vi. (If agreed) that the working group reports on its findings to the meeting of the WPC scheduled for the 8 November.
- vii. (Subject to agreement and in preparation for the above) the WPC Support Team to explore membership nominations for the working group with JEC members.

Action

- i. The WPC Support Team to ensure the Welsh Government's equalities action plans, Ystadau Cymru's report on asbestos management and the Minimum Service Level Bill are all added to the next WPC agenda for the 29 March.
- ii. The WPC Support Team to identify a speaker from Welsh Government to present the item on the equalities action plans at the next meeting of the Council on the 29 March.
- iii. The WPC Support Team to ensure the Council is asked to agree to the establishment of a working group to explore the 4-day working week at its next meeting on the 29 March.
- iv. The WPC Support Team to develop membership nominations for the 4-day week working group with JEC members.
- v. The WPC Support Team to ensure an update from the 4-day week working group is included on the agenda for the WPC when it meets on the 8 November.

Item 5 - WPC Draft Matters Arising Paper

Decision

- i. That the WPC Matters Arising Paper is submitted for the Council's meeting on the 29 March.

Action

- i. The WPC Secretariat to ensure the WPC Matters Arising Paper is submitted to members for consideration ahead of the Council meeting on the 29 March.

Item 6 - JEC Matters Arising

Decision

- i. That the JEC matters arising were agreed by members.
- ii. That the action arising to develop a survey to explore how people access opportunities to support their development and progression across the Welsh public sector is closed.

Action

- i. That the WPC Support team closes the aforementioned action arising that had previously been placed on-hold.

Item 7 - Update on the One Welsh Public Service Workstream

Decision

- i. One Welsh Public Service to be raised under AOB by Reg Kilpatrick when the WPC next meets on the 29 March.
- ii. That a more substantive item is taken to the WPC later in the year when the Council meets on the 8 November.

Action

- i. WPC Support Team to ensure One Welsh Public Service is placed on the agenda of the next meeting of the WPC on the 29 March as AOB and that this subject is returned to for the meeting of the Council on the 8 November.

Item 8 - Update on the Social Partnership Public Procurement (Wales) Bill

Decision

- i. No decisions recorded

Action

- i. No actions recorded

Item 9 – AOB

Decision

- i. The Deputy Minister for Social Partnership to offer a verbal update on discussions regarding the Minimum Service Level Bill at the next meeting of the WPC on the 29 March.

Action

- i. The WPC Support Team to ensure the Deputy Minister for Social Partnership is aware of the need to provide a verbal update on discussions regarding the Minimum Service Level Bill for the next meeting of the WPC on the 29 March.