

# **Note of the Seventh Meeting of the Commission on Justice in Wales**

## **Venue**

**Crown Buildings, Cathays Park, Cardiff at 9:30am on 16 November 2018**

## **Present**

The Right Honourable The Lord Thomas of Cwmgiedd (Chair)  
Simon Davies  
Professor Elwen Evans QC  
Dr Nerys Llewelyn Jones  
Juliet Lyon CBE  
Professor Rick Rawlings  
Sir Wyn Williams

## **Apologies**

Sarah Payne  
Peter Vaughan

## **In attendance**

Andrew Felton, Secretary to the Commission  
Dave Gordon, Secretariat Team  
Chris James, Secretariat Team  
Nova Leonard, Secretariat Team  
Rhys Thomas, Secretariat Team  
Martin Wade, Secretariat Team  
Michael Williams, Secretariat Team

## **Actions**

Number	Action
1	Update the programme timeline with milestones for the Commission's report.
2	Research programmes relevant to the Commission's work should be included in the timeline, including the Law Commission's project on Welsh tribunals and research on administrative justice funded by the Nuffield Foundation.
3	A second residential meeting of the Commission to be arranged in May 2019.
4	Wales Governance Centre and Welsh Government officials to attend the next Commission meeting to update on progress of research and consider

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	financial data the First Minister referred to in his oral evidence to the Commission.
5	The risk register to be amended to reflect potential political changes and the timeliness of the related external research.
6	The owner column in the risk register to be removed.
7	Add missing actions to the actions and issues log.
8	Review due date for all outstanding actions.
9	Send the Chief Justice Menon lecture to the witnesses giving evidence at the education, training and research oral evidence sessions.
10	Arrange a meeting with Crispin Passmore of the Solicitors Regulation Authority.
11	Add Professor Richard Moorhead and Ruth Henke QC to the witness panels.
12	Request data from local authorities about their use of Welsh counsel.
13	Check whether the Wales Governance Centre is in contact with the Wales Audit Office.
14	Nerys Llewelyn Jones to prepare a paper on the contribution of law firms in rural areas.
15	Arrange oral evidence in February from law firms in rural and post industrial areas.
16	Ask Microsoft about the best person to give evidence on legal technology.
17	Request a further breakdown of the procurement of legal services in Wales by the public sector and the use of Welsh law firms by local authorities in Wales.
18	Sarah Payne to consider witnesses who train prison and probation staff at a college level.
19	Find out who was invited to the legal tech event at the National Assembly on 15 November.
20	Consider how we improve communications with the National Assembly.
21	Arrange a meeting with Assembly members to explain the Commission's work.
22	Call the Presiding Officer to give oral evidence.
23	Arrange for the Wales Governance Centre to attend the Commission's next meeting in December to provide an update on its research programme.

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24	Arrange for the SAIL Databank to attend the Commission's next meeting in December to provide an update on its research project.
25	Second draft of the report to be ready by next meeting
26	The civil chapter to be re-drafted.
27	The current position chapter to be moved into the relevant chapters.
28	Contact the Law Society to see if there is an in-house counsel group.
29	Juliet Lyon to prepare a list of questions for prison radio.
30	Contact CILEx to find out about feedback on the Commission's article in the CILEx Journal.
31	Each Commissioner to provide three key media messages.
32	Discuss with the Law Society Gazette editor what would interest its readers.
33	Hyperlinks should be added on the Commission's web site between witnesses' written evidence and oral evidence.
34	Arrange a further visit to Northern Ireland in March.
35	Find out the number of hits on the Commission's web site.