



Llywodraeth Cymru  
Welsh Government

Our ref: ATISN 11723

Date: 14 December 2017

Dear ,

Request for Information – ATISN reference 11723

Thank you for your request which was received by the Welsh Government on 16 November 2017. I have provided my response to each of the questions you submitted, as follows:

**Please provide a breakdown of the number of people employed at each of the Welsh Government offices outside Cardiff in each financial year between 2006-07 and 2016-17? Please breakdown the numbers into full and part-time employees?**

The accompanying PDF details the staffing numbers at each of the Welsh Government locations since 2010. Prior to this time, the method of reporting locations on the Welsh Government's HR Information System did not allow for easy historical tracking of staff location from year to year; as a consequence the location data prior to 2010 would be unreliable. Similarly, historical data from each year in relation to the number of hours worked would be unreliable prior to 2010 and difficult to obtain post-2010.

**What offices, if any, outside Cardiff have been closed over the period above?**

Information relating to the Welsh Government's administrative estate is published on an annual basis:

<http://gov.wales/about/civilservice/how-we-work/facts-figures/our-buildings/?lang=en>

**How many of the employees were moved to alternative offices and how many were offered redundancy?**

No staff were made redundant as a result of any office closures. All staff affected by such closures were offered employment at an alternative location.

**Does the Welsh Government make payments eg such as travel / mileage allowance, relocation payments to employees moved to alternative offices. If so, how many staff does this apply to over the period and what were the total payments made to employees? How**



**long do travel allowances continue after a change of office at the request of the Welsh Government?**

This information is not readily available and to obtain it would require searching through the staff records of every individual who worked for the Welsh Government during the period to determine whether they were affected by an office closure or relocation of function from one office to another. In each year this would equate to over 5,000 individuals. Assuming that each search took around 3 minutes, the total time per year would equate to 15,000 minutes, or 250 hours. This above the threshold limit for responding to Freedom of Information requests.

**If figures are available, please state the median salary for staff employed over the above years at each of the offices outside Cardiff and what is the salary range of the highest paid employee at those offices?**

Median salary data is not available by office location but is published at an organisational level in the Welsh Government's Consolidated Annual Accounts:

<http://gov.wales/about/civilservice/how-we-work/facts-figures/ourfinance/welsh-government-consolidated-accounts/?lang=en>

**How many Welsh Government employees working outside of Cardiff are classified as working from home? Outside Cardiff, if available, how many of the staff are known to be living within a 10-mile radius of their place of work?**

As at 21 November 2017, there were 55 members of staff based outside Cardiff who were classified as Homeworkers. In order to provide information in relation to staff living within 10 miles of their place of work, we would have to examine every staff record and calculate the distance between home and office for each. Assuming that the examination of each record and calculation of the distance were to take 3 minutes per individual, the total time taken would equate to 15,000 minutes, or 250 hours. This above the threshold limit for responding to Freedom of Information requests.

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit,  
Welsh Government,  
Cathays Park,  
Cardiff,  
CF10 3NQ

or

Email: [FreedomOfInformationOfficer@wales.gsi.gov.uk](mailto:FreedomOfInformationOfficer@wales.gsi.gov.uk)

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office,  
Wycliffe House,  
Water Lane,  
Wilmslow,  
Cheshire,

SK9 5AF.

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely