

03 November 2017

Dear ,

Request for Information – ATISN 11617

Thank you for your request for information received on 8 October.

I have set out below information relating to parts 2, 4 and 5 of your request.

2. Training on the CC-CAWAC (Cafcass Cymru – Child & Adolescent Welfare Assessment Checklist) is delivered to all Cafcass Cymru practitioners through a specifically designed CC-CAWAC training course.

4. The available information has been provided in the table below and is based on the details contained in our electronic records. The electronic recording of the use of the CAWAC in a case is a newly introduced functionality within our case management system so the figures to date may not be an accurate reflection of every case where the CC-CAWAC has been used. Cafcass Cymru's senior management team are aware of the issue and is putting in processes to ensure improved compliance.

2017	CAWAC Used
Mar	4
Apr	9
May	6
Jun	3
Jul	11
Aug	3
Sep	11
Oct	3
Grand Total	50

The information requested is not held electronically for the full period of your request and to provide information for the full period requested would involve a manual check of the case records. This would involve 4131 cases in 2016 and 3633 cases in 2017. In order to identify and locate the information, we estimate it will cost more than the appropriate limit set out in the Freedom of Information and Data Protection (Appropriate limit and Fees) Regulations 2004 to answer your request. The appropriate limit specified for central government is £600. This represents the estimated cost of it taking over 24 hours of time to determine whether we hold the information and to thereafter locate, retrieve and extract it.

We have undertaken a sample exercise on ten cases to identify and collate the information. This exercise took approximately 25 minutes. I have therefore concluded it will take in

excess of 258 hours to gather the requested information. This estimate is based on it taking a minimum time of 2 minutes per file x 7764 cases (4131 + 3633). Based on these calculations, I have decided not to provide you with the information requested.

5. The CC-CAWAC was first used in the organisation on a pilot basis in September 2008 and became fully operational in 2009.

We hold information regarding parts 1 and 3 of your request, but it is taking us longer than expected to consider fully whether this information can be released to the world or whether it should be withheld. I expect to write to you again regarding the remaining information regarding these parts of your request by 10 November.

If you are dissatisfied with the handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to:

Nigel Brown, Interim Chief Executive,
Cafcass Cymru,
Sarn Mynach
Llandudno Junction,
Conwy
LL31 9RZ

You also have the right to complain to the Information Commissioner. Normally, however, you should pursue the matter through our internal procedure before you complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office	
Wycliffe House	
Water Lane	
Wilmslow	Tel: 01625 545 745
Cheshire	Fax: 01625 524 510
SK9 5AF	Email: casework@ico.gsi.gov.uk

Yours sincerely