

From: [REDACTED] [mailto: [REDACTED]]
Sent: 23 May 2017 16:43
To: [REDACTED] (HSS - DHP Public Health)
Subject: RE: Illicit Tobacco Working Group Meeting 24th May 2017 - CANCELLED

Hi [REDACTED],

Yes it's the final year of finding... it is due to finish January 31st. So it would be really good if we could spread out the payments til the end of March.

The reason is that we have received some other funding which will help us stretch it out but they need to run at the same time.

Please see the document that I sent to [REDACTED]

Thanks for looking at this for me.

Please also see attached the quarter three report for the figures and quarter three spending report.

Cheers,

[REDACTED]
Chief Executive | Prif Weithredwr
T [REDACTED]
ASH Wales Cymru | 2nd Floor | 14-18 City Road | Cardiff | CF24 3DL
www.ashwales.org.uk | [@ASHWalesCymru](https://www.facebook.com/ASHCymru) | [facebook.com/ASHCymru](https://www.facebook.com/ASHCymru)
Charity Number/Rhif Elusen: 1120834

From: [REDACTED] [[REDACTED]]
Sent: 23 May 2017 15:00
To: [REDACTED]
Subject: RE: Illicit Tobacco Working Group Meeting 24th May 2017 - CANCELLED

[REDACTED],

Can you advise regarding C2Q – is it the final year of previously awarded funding (i.e. nothing to do with the ASH funding of £417k) – and from when and to when does the funding run (is it all in the same Financial year??). If yes then we should be ok for the 11 month change but grateful if you could confirm

Thanks

[REDACTED]

From: [REDACTED] [[mailto:](#) [REDACTED]]

Sent: 23 May 2017 14:20

To: [REDACTED] (HSS - DHP Public Health)

Subject: RE: Illicit Tobacco Working Group Meeting 24th May 2017 - CANCELLED

Hi [REDACTED],

Because it was the first payment... there was no claim for me to send in [REDACTED] was going to generate something.. I am not sure what?

We signed the offer letter and sent that back, but I think [REDACTED] was sorting out the targets or whatever he had to do to generate the first payment.

We also need to sort a payment for the commit to quit... I had asked if we could split it over 11 months and [REDACTED] had said he thought that would be possible and was working on it.

I have all the figures of what we have done I just need to know if we can split it over 11 months rather than 9.

Hope this makes sense.

Cheers

[REDACTED]

Chief Executive | Prif Weithredwr

T [REDACTED]

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Charity Number/Rhif Elusen: 1120834

From: [REDACTED] [[mailto:](#) [REDACTED]]

Sent: 23 May 2017 13:08

To: [REDACTED]

Subject: RE: Illicit Tobacco Working Group Meeting 24th May 2017 - CANCELLED

Hi [REDACTED],

I know that [REDACTED] is coming in. Will mention it to [REDACTED] and about the proposal.

[REDACTED] was off last week and will be off this week. He has hurt his back - don't know whether he will be back next week. With regard to the first instalment – did you send a claim into [REDACTED]? I can't see anything in his in box. Otherwise I could process it . Can you advise?

Yes hands full as usual!!

[REDACTED]

From: [REDACTED] [[mailto:](#) [REDACTED]]

Sent: 23 May 2017 13:01

To: [REDACTED] (HSS - DHP Public Health)

Subject: RE: Illicit Tobacco Working Group Meeting 24th May 2017 - CANCELLED

Hi [REDACTED]

Don't worry I think that [REDACTED] and myself are meeting with [REDACTED] tomorrow morning. I think [REDACTED] from WLGA is coming along as well.

Does [REDACTED] have a copy of the proposal that went to the Minister?

Also on another note do you have any idea when [REDACTED] maybe back? I hope he is ok.

He was going to facilitate us getting the first instalment of our Welsh Gov grant when he returned on the 9th of May... but we haven't heard anything.

I should imagine you have your hands full.

Hope all is good,

Speak soon

[REDACTED]

Chief Executive | Prif Weithredwr

T [REDACTED]

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Charity Number/Rhif Elusen: 1120834

From: [REDACTED] [[mailto: \[REDACTED\]](mailto:[REDACTED])]

Sent: 23 May 2017 08:18

To: [REDACTED]

Subject: RE: Illicit Tobacco Working Group Meeting 24th May 2017 - CANCELLED

Hi [REDACTED],

All ok thanks.

I am not sure about this meeting to be honest. [REDACTED] is on sick and we're not sure how it progressed so that's why it was decided to cancel. [REDACTED] has other meetings and [REDACTED] is out of the office all day today.

Sorry not to be any more helpful ,

Best wishes,

[REDACTED]

From: [REDACTED] [[mailto: \[REDACTED\]](mailto:[REDACTED])]

Sent: 22 May 2017 15:40

To: [REDACTED] (HSS - DHP Public Health)

Subject: RE: Illicit Tobacco Working Group Meeting 24th May 2017 - CANCELLED

Hi [REDACTED],

How are things with you? Do you know who had said yes to coming.

[REDACTED] and [REDACTED] have already been in touch and I was just wondering who said they couldn't come? And would it be worth having a scaled down meeting?

Cheers,

[REDACTED]

Chief Executive | Prif Weithredwr

T [REDACTED]

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Charity Number/Rhif Elusen: 1120834

From: [REDACTED] [[mailto: \[REDACTED\]](mailto:[REDACTED])]

Sent: 22 May 2017 15:16

To: [REDACTED]

Subject: Illicit Tobacco Working Group Meeting 24th May 2017 - CANCELLED

Dear all,

Further to [REDACTED] e mail below I am pleased to confirm that the Minister for Social Services and Public Health has approved the funding for the first year to address illicit tobacco in Wales.

Due to a lack of responses confirming availability for 24th May we are cancelling the meeting. Apologies for any inconvenience caused.

[REDACTED] will be in touch next week to re-arrange the meeting,

Thanks

[REDACTED]

From: [REDACTED] (HSS - DHP Public Health)

Sent: 05 April 2017 10:17

To: [REDACTED]

Subject: Illicit Tobacco Working Group Meeting

Good Morning All,

Firstly, can I just let you all know that the Tobacco Strategic Board supported the proposal to tackle illicit tobacco in Wales. Advice is currently in the process of being submitted to the Minister for Social Services and Public Health. I am currently setting up a meeting to discuss the outcome of the advice, and next steps. Unfortunately May is quite congested so the only date that is possible at this time is 24th May 09:30 – 11:00.

I would be grateful if you could let me know if you are available to attend, the meeting will be held at the Welsh Government offices in Cathays Park, Cardiff. Teleconference facilities will be available should that be a more practical option for you.

I would be grateful if you could let me know your availability before noon on Thursday 13th April.

Any queries or issues please do not hesitate to contact me, also please note that my telephone number has changed and is now [REDACTED].

Many Thanks

[REDACTED]

Cangen Polisi Tybaco / Tobacco Policy Branch

Is-adran Iechyd y Cyhoedd / Public Health Division

Gyfarwyddiaeth Polisi Iechyd/Directorate of Health Policy

Llywodraeth Cymru / Welsh Government

Ffôn/Tel: [REDACTED]

E-bost/email: [REDACTED]

www.cymru.gov.uk/cmo

www.wales.gov.uk/cmo

Os hoffech dderbyn ohebiaeth yn yr iaith Gymraeg neu os hoffech dderbyn unrhyw ohebiaeth yn y dyfodol drwy gyfrwng y Gymraeg, gadewch i mi wybod.

If you wish to receive correspondence in the Welsh language, or you wish any further correspondence to be in the Welsh language, please let me know.

costs inc NI		Three payments of	One Payment of
2x trained smoking cessation youth workers £50,646	£50,646	10359	6906
Staff training and professional dev £500	£500	102	68
Project expenses			
Staff travel and subsistence £5,500	£5,500	1125	750
Residential weekend 22 x150			
(2x Youth Workers 20 x Young People) £3,300	3300	£1, 500 (only paid once)	
Equipment and resources £4,000	£4,000	818	545
Design and printing of publicity materials £1,000	£1,000	205	136
Stationery, print, postage, mobile phone £660	£660	135	90
Translation costs £300	£300	61	41
Website costs			
Inc; Domain Name, hosting, developing existing site,			
filter facebook promo, post boosting and filter films			
advertising and IT back up services.			
	£2,300	470	314
Overheads The Filter office costs £4,000	£4,000	818	545
Totals	£72,206	14585	9396

	Progress to date			
Grant targets	Quarter 1 (01/08/16 – 01/11/16)	Quarter 2 (01/11/16 – 30/01/16)	Quarter 3 (01/02/17 – 01/05/17)	Quarter 4 (01/05/17 – 01/08/17)
250 young people completed Commit to Quit Session	Target - 63 Result - 50	Target - 63 Result - 89	Target – 63 Result - 96	Target - 63 young people completed
Total	50	139	235	
70% of young people making a quit attempt	Target - 70% Result – 82%	Target 70% Result – 54%	Target 70% Result – 66%	
Total	41 = 82%	95 = 68%	158 = 67%	
60% of young people still quitters at 4 weeks with a CO score <10	Target - 60% Result - 68%	Target 60% Result – 81%	Target - 60% Result – 78%	
Total	28 =68%	72 = 76%	121 =77%	
45% of people participating are still quitters at 4 weeks with a CO score <7 by March 2018	Target – 45% Result – 49%	Target - 45% Result - 44%	Target - 45% Result – 70%	
Total	20 = 49%	44 = 46%	95= 60%	
Develop a strategy outlining plans to make 'Commit to Quit' sustainable by May 2017	A Fundraising Officer has been employed full time to seek out alternative sources of funding. ASH Wales is also seeking to work with Public Health Wales to look at alternative sources of funding.	We have engaged with PHW and are refining the data collection so that we can work towards inputting the data into Quit Manager.		
Progress in securing 'Commit to Quit' future by March 2018				

Commit to Quit		Quarter One Projected	Quarter One Expenditure	Quarter two Projected	Quarter two Expenditure	Quarter 3 Projected	Quarter 3 Expenditure	Quarter 4 Projected	Projected end expenditure
costs inc NI									
2x trained smoking cessation youth workers £50,646	£50,646	£12,661.50	12,692	12,692	13,193	13,193	11,655	10359	£47,900
Staff training and professional dev £500	£500	£125.00	£0	£200	£150	£200	350	102	£602
Project expenses									
Staff travel and subsistence £5,500	£5,500	£1,375.00	£960	£1,375.00	1188.59	£1,375.00	1,542	1125	£4,815
Residential weekend 22 x150 (2x Youth Workers 20 x Young People) £3,300	3300					3300	1,801	1500	£3,301
Equipment and resources £4,000	£4,000	£1,000.00	£699	£600	1136.69	£1,000.00	1,152	818	£3,806
Design and printing of publicity materials £1,000	£1,000	£250.00	£250	£250	£250	£250	210	205	£915
Stationery, print, postage, mobile phone £660	£660	£165.00	£165	£165	£165	£165	133	135	£598
Translation costs £300	£300	£75.00	£75	£75	£75	£75	30	61	£241
Website costs									
Inc; Domain Name, hosting, developing existing site,									
filter facebook promo, post boosting and filter films									
advertising and IT back up services.									
	£2,300	£575.00	£575	£575	172.69	£575	721	470	£1,939
Overheads The Filter office costs £4,000	£4,000	£1,000.00	£1,000	£1,000	1000.00	1000.00	1,157	818	£3,975
Totals	£72,206	£17,226.50	16,416	16,932	17,331	21,133	18,751	15,593	£68,091