



Llywodraeth Cymru
Welsh Government

Our ref: ATISN 11058

Date: 7 April 2017

Dear ,

Request for Information – ATISN reference 11058 (Complaint)

Thank you for your email dated 23 February requesting a review of the handling of the above request. Specifically you questioned the estimate of 15 seconds to review each car log sheet. I am sorry for the delay replying.

We have thoroughly re-examined the work needed to provide the information you requested. In doing this we have re-assessed our 15 seconds estimate for reviewing individual log sheets. We have concluded that it may be possible to reduce the time taken to review each log sheet, and that a 12 second estimate is appropriate to use in a revised calculation. Although this element of the work would then total 23.07 hours, time also needs to be factored in for checking the electronic car bookings calendar (0.89 hours), and a limited amount of administrative work associated with file retrieval (0.5 hours). This produces an estimate of 24.46 hours.

Whilst still over the appropriate limit of 24 hours, meaning that we continue to be allowed to refuse to process your request, we acknowledge that the limit is exceeded only marginally. We do not seek to be unreasonable and therefore in this case we are prepared to process your request, and this we have done.

In answer to the first part of your request, Mr David Goldstone was not entitled to the provision of a Government Car. Any instances of him travelling in a Government Car would have been incidental to him accompanying the Minister on official business.

In answer to the second part of your request, the records of the occasions described above are in the following table:

Date	Collection Location	Destination Drop Off	Return Drop Off Location
10-08-2011	Gower	Blaenavon	Gower
01-09-2011	Gower	Cardiff	Gower
16-02-2012	Gower	Fishguard/Llanelli	No Record
04-09-2012	Gower	Cardiff	Gower
04/05-09-2012	Gower	North Wales Engagements	Cardiff

I have considered your complaint in accordance with the procedure outlined in the [Welsh Government's Practical Guide for Making Requests for Information](#) which is available by post on request or via the internet.

If you remain dissatisfied with this response you have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office,
Wycliffe House,
Water Lane,
Wilmslow,
Cheshire,
SK9 5AF.

Yours sincerely

Peter Greening
Head of Cabinet Division