



Llywodraeth Cymru
Welsh Government

20 December 2016

Dear ,

**ATISN 10955 – the Health and Care Research Wales Fellowship Awards
2016**

Thank you for your request which I received on 1 December 2016. You asked the following:

In Summer 2016 The Wessex Institute was awarded a contract by the Welsh Government's Procurement Unit to manage The Health and Care Research Wales Fellowship Awards 2016.

Following a previous direct enquiry, I understand that the decision was made by an internal Welsh Government panel, in keeping with Procurement Unit processes I am requesting the following information with regard to the process that was applied in reaching this decision.

The location and dates of the advertisements for tender, How many applications were received in total If any of the applications were from institutions who are based in Wales, The membership of the procurement panel The grading of the applications on which the award was based.

The criteria that was applied such as delivery in Welsh language.

Following my email sent to you on 7 December clarifying that the work you referred to was part of the original tender for the Administration of NISCHR Funding Schemes contract, you confirmed that you would like this request answered in context of the tender process for that contract. You also asked whether management of the fellowship awards explicitly referred to in the terms of the contract in 2014 and if not when was it added.

Much of the information you requested can be found in the Contract Award Notice, to which I have provided a link:

https://www.sell2wales.gov.wales/search/show/search_view.aspx?ID=DEC065190



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However, in specific response to your request I can advise that the contract was advertised on the Sell2Wales website (and the Official Journal of the European Union) and the tender exercise ran from 1 April – 16 May 2014. Two bids were received.

The membership of the panel was as follows:

- Michael Bowdery (Head of Programmes, Social Care and Health Research Division)
- Dr. Dan Venables (Head of Social Care Research and Development)
- Andrew Privett (Grants Team Lead, Directorate of Health Policy)

The evaluation criteria and relevant weightings used were:

- An understanding of the requirements of grant scheme processes (20%)
- Proposed methodology on how you will administer and deliver research funding schemes and what processes will be used to achieve this (20%)
- Professional expertise and knowledge of the proposed team (30%)
- Cost (30%)

Neither bidder's registered address on the eTender system is within Wales. The two bidders scored as follows:

- Wessex Institute, University of Southampton – 100%
- LGC Ltd. – 93.7%

In answer to your question about management of the Health and Care Research Wales Fellowship Awards, the tender documents specifically referred to the requirement to administer two new funding schemes in addition and of similar scale to the RfPBB scheme which had already been piloted.

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit,
Welsh Government,
Cathays Park,
Cardiff,
CF10 3NQ

or Email: FreedomOfInformationOfficer@wales.gsi.gov.uk

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office,
Wycliffe House,
Water Lane,
Wilmslow,
Cheshire,
SK9 5AF.

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely