

Swyddfa'r Prif Weinidog a Swyddfa'r Cabinet

Office of the First Minister and Cabinet Office



Llywodraeth Cymru  
Welsh Government

Our ref: ATISN 10927

Date: 12 December 2016

Dear

Request for Information – ATISN 10927

Thank you for your request received by the Welsh Government on 18 November 2016.

You asked for the following information:

How much has each Welsh Government department spent in 2013-14, 2014-15, 2015-16 and 2016-17 to date on travel outside of the UK?

I have concluded that to provide the information requested would cost more than the appropriate limit established in the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004 to consider your request and because of this the regulations allow me to refuse to deal with it. The appropriate limit specified for central government is £600.

When calculating whether or not your request exceeds the appropriate limit, I am allowed to consider the time it is likely to take to locate, retrieve and extract it. If these tasks are estimated to take more than 24 hours of working time, the limit will have been exceeded.

The Welsh Government's finance system does not hold the specific information you have requested and as such, officials would need to review transactions/records to respond.

During the 2015/16 financial year there have been 10,368 transactions booked to the travel nominal and 101,515 transactions booked to the travel & subsistence nominal on the Welsh Government's finance system (the nominal describes the category of expenditure). It would require a review of each of these transactions to determine which related to travel outside of the UK. It would take an estimated average of 3 minutes to extract and review each record categorised as travel or travel and subsistence to determine whether any information therein was captured by your request – this process would take 5,594 hours to complete (111,883 x 3 mins = 5,594 hours).

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit,  
Welsh Government,  
Cathays Park,

Cardiff,  
CF10 3NQ

or

Email: [FreedomOfInformationOfficer@wales.gsi.gov.uk](mailto:FreedomOfInformationOfficer@wales.gsi.gov.uk)

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office,  
Wycliffe House,  
Water Lane,  
Wilmslow,  
Cheshire,  
SK9 5AF.

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely

Corporate Shared Service Centre