



Llywodraeth Cymru  
Welsh Government

Our ref: ATISN 10856

Date: 11 November 2016

Dear ,

**Request for Information – ATISN reference 10856**

Thank you for your request which was received by the Welsh Government on 14 October 2016. You asked for the following information:

*Please can I request a list of the Cabinet Secretary's official visits since taking up the post.*

In my acknowledgement letter dated 19 October I requested clarification of your request as it is not possible to determine which Cabinet Secretary is the subject of your request,. As I received your 'out of office' message, I contacted your colleague, Mr Tomas Barrett, to ask if he could provide the clarification.

Section 1(3) of the FOI Act states:

- (3) Where a public authority:
  - (a) reasonably requires further information in order to identify and locate the information requested, and
  - (b) has informed the applicant of that requirement,

the authority is not obliged to comply with subsection (1) unless it is supplied with that further information.

As I did not receive clarification from you upon your return, or Mr Barrett following my approach to him, I am unable to process your request.

If you are dissatisfied with the Welsh Government's handling of your request you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit,  
Welsh Government,  
Cathays Park,



BUDDSODDWYR | INVESTORS  
MEWN POBL | IN PEOPLE

Parc Cathays • Cathays Park  
Caerdydd • Cardiff  
CF10 3NQ

CentralDepartments-FOI/DP@wales.gsi.gov.uk  
Gwefan • website: [www.cymru.gov.uk](http://www.cymru.gov.uk)

Cardiff,  
CF10 3NQ

or

Email: [FreedomOfInformationOfficer@wales.gsi.gov.uk](mailto:FreedomOfInformationOfficer@wales.gsi.gov.uk)

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office,  
Wycliffe House,  
Water Lane,  
Wilmslow,  
Cheshire,  
SK9 5AF.

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely