



Llywodraeth Cymru
Welsh Government

Our ref: ATISN10671

Date: 15 September 2016

Dear ,

Request for Information – ATISN reference 10671

Thank you for your request which was received by the Welsh Government on 16 August 2016.
You asked for the following information:

1. How many Microsoft Project 2010 / 2013 courses for Civil Servants working for Welsh Assembly Govt. purchased during this financial year (2016 /2017) and last financial year (2015/2016)?
2. Which departments purchased these courses and what was the designation of the officer who approved these purchases?
3. Do you have a procurement contract in place with the supplier to deliver these courses?
4. How many Microsoft Excel 2010 / 2013 courses for Civil Servants working for Welsh Assembly Govt. purchased during this financial year (2016 /2017) and last financial year (2015/2016)?
5. Which departments purchased these courses and what was the designation of the officer who approved these purchase?
6. Do you have a procurement contract in place with the supplier to deliver these courses?

With regards to questions 1,2, 4 & 5, I can confirm the Welsh Government does not hold the information you have requested. With regards to questions 3 & 6, I can confirm there is no specific supplier contract in place to provide these courses.

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit,
Welsh Government,
Cathays Park,
Cardiff,
CF10 3NQ

or



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Parc Cathays • Cathays Park
Caerdydd • Cardiff
CF10 3NQ

CentralDepartments-FOI/DP@wales.gsi.gov.uk
Gwefan • website: www.cymru.gov.uk

Email: FreedomOfInformationOfficer@wales.gsi.gov.uk

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office,
Wycliffe House,
Water Lane,
Wilmslow,
Cheshire,
SK9 5AF.

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely