



Llywodraeth Cymru
Welsh Government

Our ref: ATISN 10612

Date: 12 August 2016

Dear ,

Request for Information – ATISN reference 10612

Thank you for your request which was received by the Welsh Government on 27 July 2016. You asked for the following information:

- The job descriptions of current Welsh Government special advisers; and
- The job advertisement for any current special adviser vacancy.

The generic role and function of Welsh Government Special Advisers is described in the contract issued on appointment. I attach a copy of the Model Contract for Special Advisers in the Welsh Government. The First Minister allocates each Special Adviser oversight of specific portfolio areas and other responsibilities as appropriate. There are no current vacancies.

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit,
Welsh Government,
Cathays Park,
Cardiff,
CF10 3NQ

or

Email: FreedomOfInformationOfficer@wales.gsi.gov.uk

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office,
Wycliffe House,



BUDDSODDWYR | INVESTORS
MEWN POBL | IN PEOPLE

Parc Cathays • Cathays Park
Caerdydd • Cardiff
CF10 3NQ

CentralDepartments-FOI/DP@wales.gsi.gov.uk
Gwefan • website: www.cymru.gov.uk

Water Lane,
Wilmslow,
Cheshire,
SK9 5AF.

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely