



Llywodraeth Cymru
Welsh Government

Parc Cathays/Cathays Park
Caerdydd/Cardiff
CF10 3NQ

Ein cyf/Our Ref: C180/2011/12

Dyddiad/Date: 22nd December 2012

Dear Mr Williams

CONTRACT FOR Sell2Wales Procurement Portal project CONTRACT NUMBER
C180/2011/12

I refer to your recent tender for the above contract and my letter of 11th December 2012.

I am pleased to inform you that your tender dated 27th September 2012 and subsequent product validation of 16th October 2012 was successful on this occasion. The Contract is awarded in accordance with the tender documentation and conditions of Contract for Services, Consultancy and Goods which are attached to my letter of 11th December 2012.

The contract shall commence on the 3rd January 2013

I shall be in contact shortly to confirm the operational and administrative arrangements of the contract.

Good contract management requires regular meetings and interaction but in these circumstances hospitality should not go beyond a modest working lunch. Please be aware that Civil Servants may not legally accept any gift or hospitality that is, or may be perceived to be, an inducement in a contracting situation (Prevention of Corruption Act 1906). They are further required to officially record any such offers that may be made.

May I take this opportunity to thank all those involved for the time and effort invested in the tender.

Yours sincerely

Duncan Hamer

Senior Responsible Officer