

Swyddfa'r Prif Weinidog a Swyddfa'r Cabinet

Office of the First Minister and Cabinet Office



Llywodraeth Cymru
Welsh Government

Our ref: ATISN 10098

Date: 09 February 2016

Dear

Request for Information – ATISN reference 10098

Thank you for your request which was received by the Welsh Government on 13 January 2016. You asked for the following information:

the total number of business leads generated for each of the Welsh Government's 14 offices abroad during 2014/15/and in 2015/16 to date?

I have determined that to provide details of business leads generated would cost more than the appropriate limit established in the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004 to consider your request and because of this the regulations allow me to refuse to deal with it. The appropriate limit specified for central government in £600.

When calculating whether or not your request exceeds the appropriate limit, I am allowed to consider the time it is likely to take to establish if we hold the information and then locate, retrieve and extract it. If these tasks are estimated to take more than 24 hours of working time, the limit will have been exceeded.

Business leads include contacts made through attendance at business events, conferences, trade fairs, meetings, informal and formal introductions and telephone contact. Detailed information is not held centrally. Establishing business contacts information would involve reviewing the records of all current and former employees in order to note the activities undertaken (from April 2014 to date) and in turn, locate, extract and retrieve those that may have included business contacts. It is estimated that this would take all staff a minimum of between one and two hours. Reviewing the records of staff who have left our employment would take considerably longer.

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit,
Welsh Government,
Cathays Park,



BUDDSODDWYR | INVESTORS
MEWN POBL | IN PEOPLE

Parc Cathays • Cathays Park
Caerdydd • Cardiff
CF10 3NQ

CentralDepartments-FOI/DP@wales.gsi.gov.uk
Gwefan • website: www.cymru.gov.uk

Cardiff,
CF10 3NQ

or

Email: FreedomOfInformationOfficer@wales.gsi.gov.uk

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office,
Wycliffe House,
Water Lane,
Wilmslow,
Cheshire,
SK9 5AF.

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely

Business Management Team