



Welsh Local
Authorities - Administ
(Doc 2a)



Welsh Local
Authorities - Appendi
(Doc 2b)

From: Clifford, Michael
Sent: 01 June 2015 15:46
To: Hay, Robert (EPS - LGFP)
Subject: RE: Welsh Local Authorities Administrative Costs Review

Rob,

Yes that sounds in line with what we were hoping to present. I was hoping to work up a bit of a plan for the meeting over the next couple of days, without wanting to present for too long / run over a host of work attendees may have seen my rough intention was;

- Bit on pan wales
- Run through key findings on each of the key services
- Draw this together on the recommendations
- Discuss next steps

Happy to fit in and sure you may get some queries over the next couple of days that we would want to resolve too.

Thanks,

Mike

From: Hay, Robert (LGC - LGFP)
Sent: 01 June 2015 15:42
To: Clifford, Michael
Subject: RE: Welsh Local Authorities Administrative Costs Review

Mike,

Thanks. This is all helpful. I have had a quick read through and builds on what we have seen and discussed previously so should not be too fundamental. I am conscious you were intending to bring hard copies on Tuesday so we need to give you time to produce hard copies. At the moment I am expecting about 12 WG attendees at the meeting next Tuesday, in order to find a room to accommodate us all I have brought forward the meeting to 10:30 for two hours. I am assuming you will run through the key findings and then we can have a bit of a discussion about some of the intelligence and evidence that underpins the report and where we go from here. Does this sound ok with you?

Rob

From: Clifford, Michael
Sent: 01 June 2015 15:26
To: Hay, Robert (LGC - LGFP)
Subject: RE: Welsh Local Authorities Administrative Costs Review

Hi Rob,

Glad it has all been received okay.

On the translation front, I have an indicative timescale of 2 weeks. It might be that if I can press on with the translators we may be able to shorten this, I shall spend today investigating here and also follow up whether we can host the report (or CIPFA may be able to do so), shall get back to you on this by tomorrow afternoon.

I have earmarked tomorrow to run through the dataset and check everything is in order, so am also aiming to send that through to you by close of play tomorrow.

Regarding comments (hoping that these are not too fundamental!) could I ask for these by Thursday? That would give us Friday / Monday to check and confirm prior to our meeting on Tuesday. Do let me know if that sounds realistic given the availability of Reg and others key reviewers, and feel free to send through anything significant before then.

Thanks,

Mike

From: Hay, Robert (LGC - LGFP)

Sent: 01 June 2015 13:16

To: Clifford, Michael

Subject: RE: Welsh Local Authorities Administrative Costs Review

Mike, thank you for this. Can I just check what is the latest you could accept any comments from us ahead of finalising the report?

I will have a look at the annexes and get back to you re the issue of publication of those.

Re the issue of translation, it is unlikely that we can publish without the welsh version. If we wanted to publish ahead of the welsh being available one option might be that we publish a statement on our website announcing that the Minister has received the report but linked it to the report on your website. This would allow us to say the report is available and welsh to follow. It also helps to underline the independence of the report.

Re the dataset, as I know I am going to be asked can you let me have a date when you hope to send that through?

Regards

Rob

From: Clifford, Michael

Sent: 01 June 2015 11:04

To: Hay, Robert (LGC - LGFP)

Cc: Kilpatrick, Reg (SJLG - LGP Director); Payne, Matthew; Richards, Marcus; Tidswell, Chris

Subject: Welsh Local Authorities Administrative Costs Review

Hi Rob,

Please find attached final report for the Welsh Local Authorities administrative cost review and appendices. Please do note this is a final draft, prior to agreeing any comments with yourselves over the next week or so.

In relation to publication it is our current view that the main report would be publicised but the appendices would not, given these contain detailed systems / other analysis that might be more sensitive, as well as CIPFA's survey guidance. Happy to discuss / pick up over the next few days.

We shall be performing a final QA on the dataset, prior to circulating later this week. Any questions do let me know,

Thanks,

Mike

Michael Clifford

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