

## Homelessness Data Collection

Quarter: January - March 2016

The Welsh Government's Statistical Directorate runs this data collection. It is a source of information on the number of homeless cases dealt with by local authorities in Wales. It is used to inform policy, to answer queries, in briefings and for publication in First Releases. It helps to establish a picture of the overall extent of homelessness in Wales and Great Britain.

Dewiswch eich iaith penodol / Choose your preferred language:

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### Validation

Links	Completed
<a href="#">Technical Guidance</a>	
<a href="#">Prevention Definitions</a>	
<a href="#">Guidance for tables 1</a>	
<a href="#">Guidance for tables 2</a>	
<a href="#">Guidance for tables 3</a>	
<a href="#">Guidance for tables 4</a>	
<a href="#">Guidance for tables 5-7</a>	
<a href="#">Contact information</a>	0%
<a href="#">Survey response burden</a>	0%

Form links	Table completed	Validation tables	Completed
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#### 2015-16 Annual Data

<a href="#">Table 1 &gt;&gt;</a>	11%	<a href="#">Table 1 Validate &gt;&gt;</a>	50%
<a href="#">Table 2 &gt;&gt;</a>	56%	There is no validation table for Table 2	
<a href="#">Table 3 &gt;&gt;</a>	22%	There is no validation table for Table 3	
<a href="#">Table 4a &gt;&gt;</a>	19%	There is no validation table for Table 4a	
<a href="#">Table 4b &gt;&gt;</a>	19%	There is no validation table for Table 4b	
<a href="#">Table 4c &gt;&gt;</a>	19%	There is no validation table for Table 4c	
<a href="#">Table 4d &gt;&gt;</a>	19%	There is no validation table for Table 4d	
<a href="#">Table 5 &gt;&gt;</a>	23%	There is no validation table for Table 5	
<a href="#">Table 6 &gt;&gt;</a>	42%	There is no validation table for Table 6	
<a href="#">Table 7 &gt;&gt;</a>	8%	There is no validation table for Table 7	
<a href="#">Quarterly Validation &gt;&gt;</a>			0%
<b>Total</b>			<b>26%</b>

For consistency of statistics, please record all cases from 1st – 26th April 2015 based on the new legislation where possible. If data cannot be included for any reason, please advise the data collection team by recording in the notes sections of the form.

Please return this spreadsheet via Afon no later than 15 April 2016

<http://www.afonwales.org.uk>



## Technical guidance for completing the form

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### Navigation

You will be able to move from sheet to sheet by clicking the appropriate hyperlink.  
For example, to return to the home page click the "Back to Home Page" hyperlink.

### Required data items

In this spreadsheet, the cells that require data have the following properties:



All cells requiring data will be coloured pale green.



Some cells derive values from other data items. These cells are coloured in grey. You will not be able to enter data into these cells.



Some cells do not need to be completed as they are not applicable. These cells are coloured in dark grey. You will not be able to enter data into these cells.

**If you are unable to provide any data item, please leave the cell BLANK. Do not enter text (NA, N/A or Not collected etc.) into any cell other than the comments cells. We will assume that a zero in any cell signifies a zero count for this data item.**

### Comments



A yellow space has been provided next to each table for comments. If any data items are missing then a comment must be added to the spreadsheet.

### Validation 1

Validation 1 involves checking for common sense errors. These errors must be resolved before the spreadsheet is submitted via Afon.



Data items that pass validation will be coloured green.



Data items where no data is entered, or which break a validation rule, are coloured red. You should enter a zero where the data item is nil, or make a comment.



Missing data items with a comment provided will be coloured amber.

Homelessness prevention (Section 66)	<p>In its broadest terms, 'homelessness prevention' is where a local authority takes positive action to provide housing assistance to someone who considers him or herself to be at risk of homelessness in the near future, and as a result the person is able to either remain in his or her existing accommodation or obtain alternative accommodation providing a solution for at least the next 6 months. The key points are:</p> <ul style="list-style-type: none"> <li>• the person has sought assistance from the local authority or a partner organisation);</li> <li>• the person considers him or herself to be at risk of homelessness;</li> <li>• the local authority may or may not have reason to believe the person is homeless or likely to become homeless within 56 days;</li> <li>• the local authority or partner organisation consider that the positive action provided will prevent homelessness for at least the next 6 months.</li> <li>• the positive action is provided by: the local authority; or a partner organisation, or a combination of the local authority and one or more partner organisations working together;</li> </ul> <p>A case should be recorded as a homelessness prevention where a local authority takes positive action to provide housing assistance to someone who considers him or herself to be at risk of homelessness in the near future and this positive action is not being provided to discharge a duty to secure accommodation under the homelessness legislation. A case ceases to be classed as a prevention when a section 73 decision is issued. This only applies to those owed a duty under section 66.</p>
Homelessness relief (Section 73)	<p>Positive action to prevent homelessness cannot be taken once the authority is satisfied that someone has become homeless (for example, the authority has notified the person of a decision under section 73 that they are homeless). However, following the notification under Section 73 that an applicant is homeless positive action to relieve homelessness can be taken in the following circumstances:</p> <p>A case should be recorded as homelessness relief following notification under section 63 that an applicant is eligible and homeless and positive action to relieve homelessness is being taken.</p>
Positive action	<p>'Positive action' is assistance provided over and above general advice and information about homelessness and the prevention of homelessness provided under section 60 of the 2014 Act. The assistance must be provided to an individual, on a casework basis, with the specific aim of ensuring that the individual and his or her household will be able to either remain in their existing accommodation or obtain alternative accommodation. There must be file-based case recording, with outcomes confirmed at the point of recording that outcome through a system of quality checking and control.</p>
Partner organisation	<p>A partner organisation is any organisation which is assisting the local authority in tackling and preventing homelessness and is either :</p> <ul style="list-style-type: none"> <li>• funded by the local authority to assist it in tackling and preventing homelessness; or</li> <li>• is an organisation to which the local authority refers clients for assistance to help prevent that person becoming homeless.</li> </ul>
Successful outcomes	<p>For positive action to be recorded as successful, the authority or partner organisation taking the action must be satisfied that the intervention is likely to result in homelessness being prevented or relieved for at least 6 months and the accommodation is suitable.</p> <p>Cases should be recorded for the collection period when the positive action was actually provided.</p> <p>Decisions that positive action taken in a particular case is likely to be successful should be verified by a senior officer or other officer not directly involved in the case before being recorded on the form. Authorities will need to put in place a system of objectively checking and verifying decisions about the likely outcome of each case.</p> <p>In cases where the positive action is taken by partner organisation, decisions about likely success should be taken by a senior officer (or other adviser not directly involved in the case) of that organisation before being recorded as a successful case of homelessness prevention or relief.</p>
Unsuccessful outcomes	<p>Cases where positive action was unsuccessful are defined as where a household approaches the local housing authority for help because i) they consider they are homeless or at risk of homelessness and positive action took place following acceptance of a section 66 or 73 but was unsuccessful in preventing or relieving that risk or ii) assistance was refused or iii) non co-operation.</p>
Self-contained	<p>A self-contained dwelling is accommodation occupied by a household with exclusive use of bath/shower, inside WC and some kitchen facilities.</p> <p>Self Contained properties will relate to one rental agreement associated with the property.</p>
Non self-contained	<p>A non self-contained dwelling is accommodation occupied by a household which lacks exclusive use of bath/shower or WC or some kitchen facilities. These usually take the form of bedsit, shared housing, hostel or hostel-type accommodation in which each bedspace is therefore normally considered a non self-contained dwelling.</p>
Eligibility	<p>Eligibility is set out in Schedule 2 of the Housing (Act) 2014 and the allocation of housing and Homelessness (Eligibility)(Wales) Regulations 2014.</p>
Intentionally homeless	<p>See section 77 of the Housing Wales Act 2014 for definition of intentionality.</p>
Unintentionally homeless	<p>Following discharge of section 73 under 74(2) or 74(3) the Local Authority will need to determine is the applicant is owed a duty under section 75 (duty to secure). Applicants will be owed the duty if they are considered to have a priority need and are unintentionally homeless (section 77 contains the definition of intentionality)</p>
Priority Need	<p>Section 70 of the Housing Wales Act 2014 contains the groups who have a priority need for accommodation, these groups are relevant for the provision of interim duty to accommodate (section 68) and duty to secure (section 75)</p>
Supporting People	<p>The Supporting People Programme Grant (SPPG) helps vulnerable people in Wales to avoid homelessness and retain their independence. Much of the support provided under the SPPG is around prevention and there are clear links with the prevention agenda detailed in Part 2 of the Housing Act (Wales) 2014. It is envisaged that there will be joined up services within Local Authorities around the prevention of homelessness, which may include a range of services funded under the SPPG.</p>

## General Guidance - Tables 1

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### General notes

- 0.1 Households applying for housing under the homelessness provisions of part 2 of the Housing Act 2014 (the Act):  
[Housing Act 2014](#)
- 0.2 The homelessness form collects data from Welsh local authorities on the discharge of their responsibilities under the homelessness legislation (Part 2 of the 2014 Act). Advice on these duties (Parts VI and 2 of the Act) is given in the Homelessness Code of Guidance revised 2015.  
[Code of Guidance](#)
- 0.3 This note provides guidance on how to complete the quarterly homelessness return which collects data on the operation of the homelessness legislation in Wales.
- 0.4 These notes are framed in the context of the homelessness provisions of the Housing (Wales) Act 2014 which came into force on 27 April 2015.
- 0.5 **The return covers numbers of households not persons.**
- 0.6 Some sections of this return ask for a breakdown of households by ethnicity. The ethnic categories now used in this form have been expanded to match those recommended by the Commission for Racial Equality, now the Equality and Human Rights Commission.  
[www.equalityhumanrights.com](http://www.equalityhumanrights.com)
- 0.7 The Public Sector Equality duties under the Equality Act 2010 exist to protect people from discrimination on the basis of 'protected characteristics'. The Equality Act 2010 defines people's protected characteristics for those using a service as:
- Disability;
  - Sex (gender);
  - Gender reassignment (gender identity or transgender);
  - Pregnancy and maternity;
  - Race;
  - Religion or belief;
  - Sexual orientation;
  - Age.
- These 'protected characteristics' are used in Tables 1 to 5 of this form.
- 0.8 These guidelines involve the ethnic self-classification by an individual or household.

### Tables 1 - Households for which assistance have been provided during the year - by age, sex

Record the households for which decisions were taken during the year by gender and age of applicant (table 1) in accordance with notification requirements in Section 84 and Section 63 of the Act. Section 63 decisions (outcome of assessment only apply for rows 5a and 5b. All other data relates to the ending of the corresponding duty in accordance with a section 84 notification.

These sections cover all final decisions reached during the year, regardless of when the application was made, on households applying for accommodation or help in retaining or obtaining accommodation which your authority had reason to believe were homeless or threatened with homelessness (as defined in Sections 55 of the Act).

All households found to be eligible, unintentionally homeless and in priority need should be included even if they are to be referred to another local authority under local connection rules. Conversely, households referred to you by other authorities under local connection rules should not be included.

Note that any 16/17 year old found to be eligible for assistance must automatically be classed as in priority need according to the Code of Guidance.

Applications withdrawn before a decision is reached should be excluded.

Asylum seekers should not be included; only include households accepted as homeless where the applicant has been granted 'Leave to remain' under immigration legislation.

<b>Row 1</b>	<b>Ineligible households</b> Cases where applicants were deemed to be ineligible in the context of immigration as set out in Schedule 2 of the Housing (Act) 2014 and the allocation of housing and homelessness (eligibility)(Wales) Regulations 2014. Applicants are eligible for Advice only.
<b>Row 2</b>	<b>Eligible, but not homeless or threatened with homelessness</b> Cases where, following assessment, applicants are eligible but are either not homeless or threatened with homelessness within the definition of Section 55. Applicants are eligible for Advice only.
	<b>Eligible, threatened with homelessness, prevention assistance provided (Section 66)</b>
<b>Row 3 i)</b>	<b>Successful prevention</b> Cases where applicants are assisted under the 'prevention duty' (section 66) and have been discharged via section 67.3 (as the applicant is no longer homeless and has suitable accommodation available that is likely to last 6 months). This may or may not be as a result of Local Authority intervention.
<b>Row 3 ii)</b>	<b>Unsuccessful prevention</b> Cases where applicants were unsuccessfully prevented from becoming homeless following the provision of assistance under the 'prevention duty' section 66. The applicants have been discharged via 67.2 and have become statutorily homeless.
<b>Row 3 iii)</b>	<b>Assistance Refused</b> Cases where applicants refused an offer of accommodation whilst being assisted under the 'prevention duty' section 66 and are discharged via section 67.4

	<b>Non co-operation</b>
Row 3 iv)	Cases where applicants have failed to co-operate whilst being supported under the prevention duty section 66. Therefore they have been discharged via section 79.5.
	<b>Other Reasons</b>
Row 3 v)	Cases where applicants whilst being supported under the prevention duty section 66 have either had their duty ended as a result of their behaviour or change of status. Cases that have been discharged via sections 79.2, 79.3 and 79.4
	<b>Eligible, homeless, subject to duty to help to secure (Section 73)</b>
	<b>Number of decisions</b>
Row 4 i)	Total number of decisions made in relation to the discharge of section 73. This should equal the total of rows 4ii), 4iii), 4iv) 4v) and 4vi) .
	<b>Successfully Relieved</b>
Row 4 ii)	Cases where applicants are assisted under the relief duty section 73 and discharged via section 74.4 (as the applicant is no longer homeless and has suitable accommodation available that is likely to last 6 months) This may or may not be as a result of Local Authority intervention.
	<b>Unsuccessfully Relieved</b>
Row 4 iii)	Cases where applicants' homelessness was unsuccessfully relieved following the 'relief' duty section 73. The applicants have been discharged via section 74.2 and 74.3 only.
	<b>Assistance Refused</b>
Row 4 iv)	Cases where applicants refused an offer of accommodation whilst being assisted under the 'relief duty' section 73 and are discharged via section 74.5.
	<b>Non co-operation</b>
Row 4v)	Cases where applicants, whilst being assisted under the 'relief' duty section 73 have failed to co-operate. Therefore they have been discharged via section 79.5.
	<b>Other Reasons</b>
Row 4 vi)	Cases where applicants, whilst being assisted under the 'relief' duty section 73 have either had their duty ended as a result of their behaviour or change of status. Cases that have been discharged via sections 79.2, 79.3 and 79.4
	<b>Eligible, homeless but not in priority need</b>
	<b>Number of decisions</b>
Row 5a i)	Cases where applicants who have been unsuccessful during the relief stage (row 4iii) are not deemed to be in priority need under section 70
	<b>Eligible, homeless and in a priority need, but intentionally so</b>
	<b>Number of decisions</b>
Row 5b i)	Cases where applicants have been assessed as being in priority need, but intentionally so (section 77)
	<b>Eligible, unintentionally homeless and in priority need (Section 75)</b>
	<b>Number of decisions</b>
Row 5c i)	Total number of decisions made in relation to discharge of section 75 under section 76. This equals the sum of rows 5c ii), 5c iii), 5c iv) and 5c v).
	<b>Positively discharged</b>
Row 5c ii)	Cases where the applicants who have been assisted under the 'final' duty (section 75) have been positively discharged via sections 76.2a and 76.2b. This may or may not be as a result of Local Authority intervention. The homelessness has been successfully relieved.
	<b>Assistance Refused</b>
Row 5c iii)	Cases where applicants refused an offer of suitable accommodation whilst being assisted under the 'final' duty section 75 and are discharged via section 76.3.
	<b>Non co-operation</b>
Row 5c iv)	Cases where applicants who have been assisted under the 'final' duty section 75 have failed to co-operate. Therefore they have been discharged via sections 79.5.
	<b>Other Reasons</b>
Row 5c v)	Cases where applicants who have been assisted under the 'final' duty section 75 have either had their duty ended as a result of their behaviour or change of status. Cases that have been discharged via sections 76.6, 76.7, 79.2, 79.3 and 79.4
Row 6	The total number of decisions equals the sum of rows 1, 2, 4i), 5a i), 5b i) and 5c i).
Row 6	The total number of decisions recorded in Table 1 row 6 must be the same as the total number of decisions recorded in Table 5 row 6.
Row 7	The total number of prevention/ relief equals the sum of rows 3i), 4 i), 5c ii).

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Cases where positive action has been provided to prevent homelessness from occurring should be recorded on this form separately from cases where positive action has been provided to relieve homelessness which relates to positive actions following a household becoming homeless.

In a case there may be more than one action that contributed to prevent a household become homeless. Please only record the most significant action taken for each case. If a case has more than one action that contributed to prevent a household becoming homeless you should only record the most significant action.

<b>Row 1</b>	<p><b>Column a</b> Cases where section 66 discharged as the person is no longer threatened with homelessness and has suitable accommodation available that is likely to last 6 months.</p>
	<p><b>Column b</b> Cases where section 73 discharged as the person is no longer homeless and has suitable accommodation available that is likely to last 6 months.</p>
<b>Row 2</b>	<p><b>Column a</b> Cases where positive action was taken and the person remained threatened with homelessness or become homeless.</p>
	<p><b>Column b</b> Cases where positive action was taken and the person remained homeless.</p>
<b>Row 3</b>	<p>Total number of cases should equal:</p> <p><b>Column a</b> All those accepted under section 66.</p> <p><b>Column b</b> All those accepted under section 73 (this can include those who move from 66 to 73 as a result of becoming homeless).</p>
<p><b>Row 4; Homelessness prevented - household able to remain in existing home, as a result of:</b></p>	
<p>Row 4 contains the most significant actions to prevent homelessness. For a person to be included in this row they must be subject to the duty under section 66 (Duty to help to prevent homelessness)</p>	
<b>Row 4 i)</b>	<p><b>Mediation and conciliation</b> Mediate between disputing parties to come to an agreement where homelessness can be prevented. This would be applicable to family disputes, where the threat of homelessness is resolved through this intervention. Mediation includes: • external or internal trained family mediators. This could be an external mediation service such as Relate or an in-house local authority service where training in mediation has been provided. Conciliation includes: • home visits, where someone may be at risk of homelessness due to a threat of exclusion from parents, other relatives, or friends. • conciliation work by a partner organisation such as youth counselling.</p>
<b>Row 4 ii)</b>	<p><b>of which are for a young person</b> Mediation and conciliation for a young person who is at risk of homelessness, where a young person refers to a person aged between 16 and 25. These should be included within Row 4i).</p>
<b>Row 4 iii)</b>	<p><b>Financial payments</b> This would include DHP, and any payment from a prevention fund (where available) to retain current accommodation. Payments to landlords to resolve problems caused by tenant damage and any payments from a prevention fund to resolve rent arrears should also be included in this section.</p>
<b>Row 4 iv)</b>	<p><b>Debt and Financial Advice</b> Successful referral to debt or financial advice where the advice/ action provided enables the person to remain in their current home. This would include rearranging credit/ debt arrangements other than rent, negotiation with creditors and advice on budgeting and money management.</p>
<b>Row 4 v)</b>	<p><b>Resolving Housing and Welfare Benefit problems</b> Where the threat of homelessness is due to housing benefit non payments/ claw back of overpayment/ sanctions etc. and the intervention resolves the issue. For this outcome Housing Benefit must be in receipt and the threat of homelessness is eliminated. This will include setting up direct payments to landlords. This does not include DHP.</p>
<b>Row 4 vi)</b>	<p><b>Resolving rent or service charge arrears</b> Where the threat is due to arrears, this would include the setting up of repayment plans to eliminate the threat of homelessness. Housing benefit resolutions should be recorded at section (v)</p>
<b>Row 4 vii)</b>	<p><b>Measures to prevent domestic abuse</b> This would include the use of sanctuary type schemes, Target hardening initiatives, enabling the person to remain in the current home. Referral to IDVA would be included.</p>

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<b>Row 4 viii)</b>	<p><b>Negotiation or legal advocacy to ensure that someone can remain in accommodation in the private rented sector</b> This would include negotiation between Landlord and Tenant to resolve difficulties other than rent issues. This could involve dealing with ASB, neighbour nuisance and/or where the landlord has issued notice due to behavioural breaches of tenancy. Damage of property would be included under this section. This also includes actions to resolve a threat of illegal eviction or to re-instate illegally evicted tenant or county court advocacy or court desk work by the local authority or its partners where court representation results in a case being struck-out, dismissed or adjourned</p>
<b>Row 4 ix)</b>	<p><b>Mortgage arrears interventions or mortgage rescue</b> This would include referral and acceptance for mortgage rescue programmes and negotiation with mortgage providers to reduce payments, alterations of product to make accommodation sustainable. This also includes providing support to enable re-mortgage, conversion to an interest-only mortgage to reduce outgoings or conversion to shared ownership.</p>
<b>Row 4 x)</b>	<p><b>Providing other assistance or specialist support for problems</b> This would include all other assistance other than the interventions listed above. This includes for example:</p> <ul style="list-style-type: none"> <li>• tenancy education programmes.</li> <li>• Crisis intervention where there is an imminent risk of homelessness because someone is unable to cope with his or her affairs and emergency intervention or crisis support is provided;</li> <li>• referrals to an agency for housing related support;</li> <li>• resolving anti-social behaviour.</li> <li>• tackling disrepair through action against landlords or grants to improve conditions;</li> <li>• adaptations to the property;</li> <li>• referral to public protection for illegal evictions or enforcement issues regarding the Housing Health and Safety Rating System (HHSRS);</li> </ul> <p>Please provide a comment explaining the type of other assistance reported in this row.</p>
<b>Row 4 xi)</b>	<p><b>Total cases able to remain in existing home</b> Total number of cases able to remain in their existing home. This number is included in row 1 column a. This is the total of parts 4 (i), (iii), (iv), (v), (vi), (vii), (viii), (ix), (x) above.</p>
<b>Row 4 xii)</b>	<p><b>Of the total cases, how many received support from a Supporting People service</b></p> <p>If Supporting People services have contributed to the range of support offered, the number of cases who received Supporting People support should be added to the row. This must be as part of the total figure provided in 4 xi).</p> <p>An example of Supporting People support to remain in existing home is 'John approaches his council for help as he is struggling to meet his rent and seems to be upsetting his landlord. John has had a notice which states that with his reluctance to let contractors into the property the landlord regrets he will be seeking possession. John suffers with mild mental health issues and has OCD'. The council introduce John to a support worker SP funded who works for a mental health organisation. John is supported to maximise his benefits therefore he is now able to meet his rent liabilities and through the support of the Supporting People service he now understands the importance of allowing contractors into the property. The Landlord has now removed the notice, and John has suitable accommodation that is likely to last for 6 months. John continues to receive support on a fortnightly basis'.</p>

**Row 5; Homelessness prevented or relieved - household assisted to obtain alternative accommodation, in the form of:**

All alternative accommodation must be suitable (Section 59)

**Column a**

This only applies to those owed a duty under section 66

**Column b**

This applies to those owed a duty under section 73

<b>Row 5 i)</b>	<p><b>Any form of non self-contained supported accommodation.</b> This would include projects funded through supporting people and must have arrangements with the local authority for move on when this type of accommodation is no longer needed. It must be likely to last for 6 months.</p> <ul style="list-style-type: none"> <li>• include hostel or shared accommodation with support and move-on arrangement</li> <li>• Include supported lodging schemes and successful referrals to supported housing projects</li> <li>• Exclude night shelter and crisis short-stay accommodation for rough sleepers such as an emergency assessment centre.</li> </ul>
<b>Row 5 ii)</b>	<p><b>Self-contained supported accommodation</b> The accommodation provided includes support for the person to retain their tenancy as a condition of the tenancy.</p>
<b>Row 5 iii)</b>	<p><b>Private rented sector accommodation with landlord incentive scheme (e.g. cashless bond, finders fee, deposit payment, rent in advance, landlord insurance payment)</b> Alternative accommodation is made available and accepted by the applicant as a direct result of utilising a landlord incentive. This will include payment of rent in advance, security bond, cashless bond, insurance, management service, provision of support for landlord or tenant etc. The incentive can be provided by a 3rd party following the Local Authority referral.</p>
<b>Row 5 iv)</b>	<p><b>Private rented sector accommodation without landlord incentive scheme</b> Alternative accommodation is made available and accepted by the applicant. It has not been secured by way of a local authority or 3rd party landlord incentive scheme. This could include a person sourcing their own PRS accommodation or the Local Authority providing details and or arranging viewings of property.</p>

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<b>Row 5 v)</b>	<p><b>Accommodation arranged with friends or relatives</b> Accommodation secured that is likely to be available for 6 months, this does not include sofa surfing, the person must have their own bedroom and it will be available for them to occupy as their principle home. This includes cases where the person was homeless under section 73 but due to mediation has been able to return home.</p>
<b>Row 5 vi)</b>	<p><b>Social Housing - Local authority</b> Rented accommodation is made available and accepted via any Local Authority. It must be LA stock. This can include leased accommodation and likely to be available for 6 months.</p>
<b>Row 5 vii)</b>	<p><b>Social Housing - RSL</b> Rented accommodation is made available and accepted via any Registered social landlord (Housing association). It must be RSL Stock. This can include leased accommodation and likely to be available for 6 months.</p>
<b>Row 5 viii)</b>	<p><b>Low cost home ownership scheme, low cost market housing solution</b> Accommodation is made available and accepted through low cost home ownership scheme or low cost market housing solution such as intermediate rent scheme and likely to be available for 6 months.</p>
<b>Row 5 ix)</b>	<p><b>Total cases assisted to obtain alternative accommodation</b> This figure is for all cases who have had homeless prevented through alternative accommodation being made available and accepted before becoming homeless (column a). Column b is for cases who's homeless has been relieved through an offer of alternative accommodation. This is the total of parts 5 (i) - 5 (viii) above.</p>
<b>Row 5 x)</b>	<p><b>Of the total cases, how many received support from a Supporting People service?</b></p> <p>If Supporting People services have contributed to the range of support offered the number of cases who received Supporting People support should be added to the row. This must be as part of the total figure provided in 5 ix).</p> <p>An example of support to find alternative accommodation `due to a history of criminal offending and substance misuse as a young person Ian had experienced difficulty finding suitable accommodation, and had been living in B&amp;B accommodation for a few weeks. Ian was desperate to move to more suitable and long term accommodation as he felt others in the B&amp;B were a bad influence on him'. `The council referred Ian to the Supporting People team following their assessment, the supporting people team identified Ian as needing help with long term drug issues amongst other issues, they referred him on to a provider who were able to offer more appropriate supported accommodation which will be likely to last for at least 6 months. Ian received a range of services both to help with the drug issues, but also to help make him more ready to undertake work and training. Ian is now seeking permanent accommodation with his girlfriend and has started to bid on a new house he feels he would be able to manage'.</p>
<b>Row 6, part i)</b>	<p><b>Types of unsuccessful prevention and relief</b> <b>Assistance refused or Non co-operation</b> Include cases where positive action is taken by the authority to prevent/relieve homelessness but the applicant refuses the assistance offered or fails to co-operate whilst being supported.</p>
<b>Row 6, part ii)</b>	<p><b>Other reason</b> Include any other reason why positive action was unsuccessful.</p>



## General Guidance - Tables 3

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### Table 3 - Eligible Households by category of priority need and type of household

Record the number of households found to be eligible for assistance, unintentionally homeless and in priority need during the year. This is the total number of decisions made in relation to discharge of section 75 under section 76 or 79.

The total number of such households recorded in this table should equal the total recorded in:

- row 5c i) of Table 1;
- row 5c i) of Table 2; and
- the total recorded on row 13 on Table 4d.

The priority need categories below are defined in Section 70 of the Act further guidance on the categories is available Homelessness Code of Guidance revised 2015

The following have a priority need for accommodation:

- a pregnant woman or a person with whom she resides or might reasonably be expected to reside;
- a person with whom dependent children reside or might reasonably be expected to reside;
- a person who is vulnerable as a result of old age, mental illness or handicap or physical disability or other special reason, or with whom such a person resides or might reasonably be expected to reside;
- a person who is homeless or threatened with homelessness as a result of an emergency such as flood, fire or other disaster.
- a care leaver or person at particular risk of sexual or financial exploitation, 18 years or over but under the age of 21;
- a 16 or 17 year old;
- a person fleeing domestic violence or threatened domestic violence;
- a person homeless after leaving the armed forces; and
- a former prisoner who is vulnerable as a result of having served a custodial sentence within the meaning of section 76 of the Powers of Criminal Courts (Sentencing) Act 2000, having been remanded in or committed to custody by order of a court or having been remanded to youth detention accommodation under section 91(4) of the Legal Aid, Sentencing and Punishment of Offenders Act 2012.

If more than one priority need category applies, include the household in the one which was most crucial in determining priority need. In households with dependent children where a household member is pregnant the expected child(ren) should be counted for the purposes of the numbers of children in the household.

**Row 3** | Include chronic illnesses under physical disability or mental illness as appropriate.

**Other Special reasons includes:**

- Row 3 iv)**
- Other violence, abuse or harassment;
  - Alcohol or substance misuse;
  - Those aged over 21 that are vulnerable to exploitation.
  - In cases where a household has been accepted as homeless where the applicant has been granted 'leave to remain' under immigration legislation please record these cases under 'Other special reasons'.

**Table 4 a,b,c,d- Eligible Households by main reason for loss of last settled home and type of household**

Households should be recorded against the main reason for the loss of their last settled home. This would normally be the households' own owner occupied or rented accommodation, or the parental home for single people, but may also include living with parents or other relatives/friends where this was long-term or expected to be long-term.

If more than one reason applies record the household against the main reason only.

<b>Row 6</b>	The category 'loss of rented or tied accommodation' should not include cases where a household has lost their accommodation due to rent arrears. This should be recorded under 'rent arrears'.
<b>Row 7</b>	Ex service personnel previously in married quarters or other service accommodation should be recorded under 'Loss of rented or tied accommodation'. If a landlord's property is re-possessed and the tenant is made homeless, record this as 'loss of rented or tied accommodation'.
<b>Row 8</b>	The category 'current property unaffordable' should include cases where a person has become homeless as a result of not being able to afford the rent or mortgage on their home and have taken action before rent or mortgage arrears are incurred and eviction or repossession notices have been issued.
<b>Row 9</b>	The category 'current property unsuitable' should include cases where the home is no longer physically suitable. This will include for <ul style="list-style-type: none"> <li>• Persons returning from hospital who can no longer live in the property until it has been adapted;</li> <li>• Environmental issues relating to the property preventing it from being occupied until work has been carried out;</li> <li>• Overcrowding, e.g. a new born baby, returning family member, etc.</li> </ul>
<b>Row 11</b>	In the case of a household has been accepted as homeless where the applicant has been granted 'leave to remain' under immigration legislation please record these cases under 'in institution/care'.
<b>Row 12</b>	Other includes: <ul style="list-style-type: none"> <li>• Homeless in emergency (for example after a fire or flood);</li> <li>• Returned from abroad;</li> <li>• Sleeping rough;</li> <li>• In hostel or refuge;</li> <li>• Health concern (physical or mental);</li> </ul>

**Table 4a: Households found to be threatened with homelessness during the year. Main reason for loss of last settled home by type of household**

Record the main reason for the loss of the last settled home for households found to be threatened with homelessness during the year. This should include cases that are successful or unsuccessful

**Table 4b: Households found to be eligible, homeless subject to duty to help to secure during the year. Main reason for loss of last settled home by type of household**

Record the main reason for the loss of the last settled home for Households found to be eligible, homeless subject to duty to help to secure during the year.

The total number of such households recorded in this table should equal the total recorded in:

- row 4 i) of Table 1; and
- row 4 i) of Table 5.

**Table 4c: Households found to be eligible, homeless but not in a priority need or homeless, in a priority need but intentionally so during the year. Main reason for loss of last settled home by type of household**

Record the main reason for the loss of the last settled home for Households found to be eligible, homeless but not in a priority need or homeless, in a priority need but intentionally so during the year.

The total number of such households recorded in this table should equal the total recorded in:

- sum of row 5a i) and 5b i) of Table 1; and
- sum of row 5a i) and 5b i) of Table 5.

**Table 4d: Households found to be eligible, unintentionally homeless and in priority need during the year. Main reason for loss of last settled home by type of household**

Record the main reason for the loss of the last settled home for Households found to be eligible, unintentionally homeless and in a priority need during the year.

The total number of such households recorded in this table should equal the total recorded in:

- row 5c i) of Table 1;
- row 5c i) of Table 5; and
- the total recorded on Table 3.

## General Guidance - Tables 5 and 7

[Back to Home Page](#)**Table 5 - Households for which decisions were taken during the year - by ethnic group**

Record the households for which decisions were taken during the year by Ethnic Group of applicant (table 5) in accordance with notification requirements in Section 84 and Section 63 of the Act. Section 63 decisions (outcome of assessment only apply for rows 5a and 5b. All other data relates to the ending of the corresponding duty in accordance with a section 84 notification.

The total number of decisions recorded in Table 1 must be the same as the total number of decisions recorded in Table 5.

These sections cover all final decisions reached during the year, regardless of when the application was made, on households

Applications withdrawn before a decision is reached should be excluded.

Asylum seekers should not be included; only include households accepted as homeless where the applicant has been granted 'Leave to remain' under immigration legislation.

**For detailed guidance on the rows in table 5 please refer to the guidance for table 1**

[General Guidance Table 1](#)

<b>Column a</b>	<b>White</b> should include: Welsh/ English/ Scottish/ Northern Ireland/ British, Irish, Gypsy or Irish Traveller or Roma Gypsies and any other white background
<b>Column b</b>	<b>Mixed/ multiple ethnic</b> should include: White and Black Caribbean, White and Black African, White and Asian and any other mixed/ multiple ethnic background.
<b>Column c</b>	<b>Asian or Asian British</b> should include: Indian, Pakistani, Bangladeshi, Chinese and any other Asian background
<b>Column d</b>	<b>Black/ African/ Caribbean/ Black British</b> should include Caribbean, African and any other black/African/ Caribbean background
<b>Column e</b>	<b>Other ethnic</b> group should include Arab and any other ethnic group

**Table 6 - Homeless households accommodated by your authority at the end of the quarter.**

This section records the number of households accommodated at the end of the quarter by both their type of accommodation and by the length of time in that accommodation.

These sections record the number of households accommodated at the end of the quarter:

- who are being assisted under section 73 /75 but accommodated under section 68/75 or are accommodated under 68 pending the outcome of the assessment under section 62. This will also include those households who are continued to be accommodated under section 68 following the ending of Section 73 by (74.2) and (74.3) where they do not qualify for 75 as they are in priority need and intentionally homeless (if the Authority is having regard to intentionality for that group)
- that have been found to be eligible for assistance, unintentionally homeless and in priority need and are temporarily accommodated while they await suitable accommodation.

**Figures are requested for each of the following different circumstances:**

<b>Rows 1, 2, 3</b>	<ul style="list-style-type: none"> <li>• Hotel annexes consisting of self-contained units of accommodation where meals are not provided should not be included - they should be treated as private sector accommodation and shown in one of the first three rows.</li> </ul>
<b>Row 6</b>	<ul style="list-style-type: none"> <li>• Hostels include shared accommodation, owned or leased and managed by either a local authority, housing association or non profit making organisation including reception centres, emergency units and night shelters.</li> <li>• Male refuges should be included with hostels.</li> </ul>
<b>Row 8</b>	<ul style="list-style-type: none"> <li>• The bed and breakfast heading should include privately owned or managed hotels/guest houses with some shared facilities.</li> </ul>
<b>Row 9</b>	<ul style="list-style-type: none"> <li>• Other includes mobile homes, such as caravans, 'demountables', 'portacabins' and 'transportables'.</li> <li>• Other should not include supported housing. Supported housing should be included under the type of provider.</li> </ul>
<b>Row 10</b>	<ul style="list-style-type: none"> <li>• Homeless at home refers to any arrangements whereby a household remains in, or returns to, the accommodation from which they are being made homeless, or in other accommodation found by the applicant. Include any households who moved from accommodation arranged by your authority into this type of arrangement.</li> </ul>

**Table 7 - Reasons for discharge of duty under section 75 during the year**

This section relates to reasons for discharge of duty for Local Authorities under section 75

Data are requested on the reasons for discharge of duty since the households were found to be eligible for assistance, unintentionally homeless and in priority need following the ending of section 73 via 74.2 or 74.3

You must record the household as "ceased to be eligible" for those who:

<b>Row 1</b>	<ul style="list-style-type: none"> <li>• die;</li> <li>• are sent to prison; or</li> <li>• are sectioned and sent to an institution on a long-term basis.</li> <li>• Are no longer eligible in respect of immigration control (further guidance on immigration is available in the Code of guidance)</li> </ul>
<b>Row 2</b>	Withdrawal of application.
<b>Row 3</b>	The duty has ceased as it has been established that the duty should not have been owed due to a mistake of fact. (Porteous vs WDCC)
<b>Row 4</b>	Loss of suitable(temporary) accommodation secured under section 75 as a result of the definition contained in Section 77 (Intentionality)
<b>Row 5</b>	Acceptance of suitable housing via Part VI Housing Act 1996 (the allocation scheme)
<b>Row 6</b>	Applicant accepts a suitable Private Sector Offer as defined in Section 76.4
<b>Row 7</b>	as defined Section 76.7 Voluntarily ceased to occupy as his or her only or principal home.
<b>Row 8</b>	The rows for acceptances/refusals of offers of accommodation through the allocation scheme should include nominations to housing associations.
<b>Row 9</b>	Refusal of a suitable private rented sector offer as defined Section 76.4
<b>Row 10</b>	Refusal of an offer of suitable accommodation (Temporary)
<b>Row 11</b>	79.5 The person has unreasonably failed to co-operate
<b>Row 12</b>	Total number of cases who had their section 75 duty discharged

## Contact information

Homelessness: January - March 2016

PLEASE SELECT

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Please provide contact details for your authority or RSL below. This will help us to direct any queries to the correct contact.

### Form completed by/Main contact for data queries:

	V1
Name	<input type="text"/>
Telephone number	<input type="text"/>
E-Mail address	<input type="text"/>

### Alternative contact details

Name	<input type="text"/>
Telephone number	<input type="text"/>
E-Mail address	<input type="text"/>

## Monitoring survey response burden

Homelessness: January - March  
2016

PLEASE SELECT

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The Welsh Government monitors the burden placed on local authorities completing the data collection forms. This helps us when planning future changes to data collection forms. We would be grateful if you could assist us by completing the table below.

Please enter the time it has taken you (and any colleagues) to prepare and send the return. A number of staff employed in different roles may have been involved. You are asked to count the hours spent by staff in each full time equivalent annual salary band indicated below. You will need to round staff salaries to the nearest £1,000. Please record your time to the nearest hour.

Please only include time spent on activities to prepare and send this return, such as:

- Retrieval and saving the empty form;
- Collection, collation, analysis and aggregation of records and figures required;
- Filling in, checking, amending, reviewing and, when completed, approving the form; and
- Sending the form back to the Welsh Government's Statistical Directorate through AFON.

Grade of staff	Hours taken	V1
Band 1 (£11,500 - £19,999)		X
Band 2 (£20,000 - £26,999)		X
Band 3 (£27,000 - £33,999)		X
Band 4 (£34,000 - £53,999)		X
Band 5 (£54,000+)		X

Comment

Table 1: Households for which assistance has been provided during the year – by sex and age of applicant

Homelessness: January - March 2016

PLEASE SELECT

[Go to guidance](#)

[Table 2](#)

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Table

Validation

Please enter the data for the entire year 2015-16

		Female applicant			Male applicant			Age and sex not known	Total	Validation								Comment	
		Age 16-17	Age 18-24	Age 25 and over	Age 16-17	Age 18-24	Age 25 and over			a	b	c	d	e	f	g	h		
		a	b	c	d	e	f			g	h	a	b	c	d	e	f		g
1	Ineligible households								0	x	x	x	x	x	x	x	x	✓	
2	Eligible, but not homeless or threatened with homelessness								0	x	x	x	x	x	x	x	x	✓	
3	Eligible, threatened with homelessness, prevention assistance provided (Section 66)	i) Successful Prevention							0	x	x	x	x	x	x	x	x	✓	
		ii) Unsuccessful Prevention							0	x	x	x	x	x	x	x	x	✓	
		iii) Assistance Refused							0	x	x	x	x	x	x	x	x	✓	
		iv) Non co-operation							0	x	x	x	x	x	x	x	x	✓	
		v) Other Reasons							0	x	x	x	x	x	x	x	x	✓	
4	Eligible, homeless, subject to duty to help to secure (Section 73)	i) Number of Decisions							0	x	x	x	x	x	x	x	x	✓	
		ii) Successfully Relieved							0	x	x	x	x	x	x	x	x	✓	
		iii) Unsuccessfully Relieved							0	x	x	x	x	x	x	x	x	✓	
		iv) Assistance Refused							0	x	x	x	x	x	x	x	x	✓	
		v) Non co-operation							0	x	x	x	x	x	x	x	x	✓	
		vi) Other Reasons							0	x	x	x	x	x	x	x	x	✓	
5a	Eligible, homeless but not in priority need							0	x	x	x	x	x	x	x	x	✓		
5b	Eligible, homeless and in a priority need, but intentionally so							0	x	x	x	x	x	x	x	x	✓		
5c	Eligible, unintentionally homeless and in priority need (Section 75)	i) Number of Decisions	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	✓	✓	
		ii) Positively discharged							0	x	x	x	x	x	x	x	x	✓	
		iii) Assistance Refused							0	x	x	x	x	x	x	x	x	✓	
		iv) Non co-operation							0	x	x	x	x	x	x	x	x	✓	
		v) Other Reasons							0	x	x	x	x	x	x	x	x	✓	
6	Total decisions	0	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	✓		
7	Total prevention/ relief	0	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	✓		

Comment

Table 1: Households for which assistance have been provided during the year – by sex and age of applicant

Homelessness: January - March 2016

PLEASE SELECT

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[Table 2](#)  
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<a href="#">Table</a>	<b>Validation</b>
-----------------------	-------------------

Please check the tick boxes to show that the calculated data for January-March is correct. If it is not correct please amend the data for the previous quarters. If you cannot get your data to match up please leave a comment in the box below the table.

Previous 2015-16 quarters' data						This quarter's calculated data		2015-16 Total	Validation	Comment
Apr-Jun 2015		Jul-Sept 2015		Oct-Dec 2015		Jan-Mar 2016 calculated	Confirm Jan-Mar data			
Total		Total		Total		Total				
Submitted data	Amended data (if needed)	Submitted data	Amended data (if needed)	Submitted data	Amended data (if needed)			i	a	b
a	b	c	d	e	f	g	h			

1	Ineligible households	Select LA		Select LA		Select LA		0	<input type="checkbox"/>	0	✓	✗
2	Eligible, but not homeless or threatened with homelessness	Select LA		Select LA		Select LA		0	<input type="checkbox"/>	0	✓	✗
3	Eligible, threatened with homelessness, prevention assistance provided (Section 66)	i) Successful Prevention	Select LA	Select LA	Select LA	Select LA	0	<input type="checkbox"/>	0	✓	✗	
		ii) Unsuccessful Prevention	Select LA	Select LA	Select LA	Select LA	0	<input type="checkbox"/>	0	✓	✗	
		iii) Assistance Refused	Select LA	Select LA	Select LA	Select LA	0	<input type="checkbox"/>	0	✓	✗	
		iv) Non co-operation	Select LA	Select LA	Select LA	Select LA	0	<input type="checkbox"/>	0	✓	✗	
		v) Other Reasons	Select LA	Select LA	Select LA	Select LA	0	<input type="checkbox"/>	0	✓	✗	
4	Eligible, homeless, subject to duty to help to secure (Section 73)	i) Number of Decisions	Select LA	Select LA	Select LA	Select LA	0	<input type="checkbox"/>	0	✓	✗	
		ii) Successfully Relieved	Select LA	Select LA	Select LA	Select LA	0	<input type="checkbox"/>	0	✓	✗	
		iii) Unsuccessful Relieved	Select LA	Select LA	Select LA	Select LA	0	<input type="checkbox"/>	0	✓	✗	
		iv) Assistance Refused	Select LA	Select LA	Select LA	Select LA	0	<input type="checkbox"/>	0	✓	✗	
		v) Non co-operation	Select LA	Select LA	Select LA	Select LA	0	<input type="checkbox"/>	0	✓	✗	
		vi) Other Reasons	Select LA	Select LA	Select LA	Select LA	0	<input type="checkbox"/>	0	✓	✗	
5a	Eligible, homeless but not in priority need	i) Number of Decisions	Select LA	Select LA	Select LA	Select LA	0	<input type="checkbox"/>	0	✓	✗	
5b	Eligible, homeless and in a priority need, but intentionally so	i) Number of Decisions	Select LA	Select LA	Select LA	Select LA	0	<input type="checkbox"/>	0	✓	✗	
5c	Eligible, unintentionally homeless and in priority need (Section 75)	i) Number of Decisions	Select LA	Select LA	Select LA	Select LA	0	<input type="checkbox"/>	0	✓	✗	
		ii) Positively discharged	Select LA	Select LA	Select LA	Select LA	0	<input type="checkbox"/>	0	✓	✗	
		iii) Assistance Refused	Select LA	Select LA	Select LA	Select LA	0	<input type="checkbox"/>	0	✓	✗	
		iv) Non co-operation	Select LA	Select LA	Select LA	Select LA	0	<input type="checkbox"/>	0	✓	✗	
		v) Other Reasons	Select LA	Select LA	Select LA	Select LA	0	<input type="checkbox"/>	0	✓	✗	
6	Total decisions	0	0	0	0	0	0	0	0	0	✓	✗
7	Total prevention/ relief	0	0	0	0	0	0	0	0	0	✓	✗

Comment

**Table 2: All cases where positive action succeeded or did not succeed in preventing/relieving homelessness**

Homelessness: January - March 2016

(This was previously known as table X)

Please record only the most significant action for each case.

PLEASE SELECT

[Table 3](#)

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		Homelessness Prevented (Section 66)	Homelessness Relieved (Section 73)	Total	V1			Comment
Cases where positive action was:		a	b	c	a	d	e	f
1	Successful	0	0	0	✓	✓	✓	
2	Unsuccessful	0	0	0	✓	✓	✓	
3	Total number of cases	0	0	0	✓	✓	✓	
Total successful cases below		0	0	0	✓	✓	✓	
4	Homelessness prevented - household able to remain in existing home, as a result of:							
	4 i) Mediation and conciliation			0	✗		✓	
	4 ii) of which are for a young person (16-25)			0	✗		✓	
	4 iii) Financial payments			0	✗		✓	
	4 iv) Debt and Financial Advice			0	✗		✓	
	4 v) Resolving Housing and Welfare Benefit problems			0	✗		✓	
	4 vi) Resolving rent or service charge arrears			0	✗		✓	
	4 vii) Measures to prevent domestic abuse			0	✗		✓	
	4 viii) Negotiation or legal advocacy to ensure that someone can remain in accommodation in the private rented sector			0	✗		✓	
	4 ix) Mortgage arrears interventions or mortgage rescue			0	✗		✓	
	4 x) Providing other assistance or specialist support for problems			0	✗		✓	
	4 xi) Total cases able to remain in existing home	0		0	✓		✓	
4 xii) Of the total cases, how many received support from a Supporting People service			0	✗		✓		
5	Homelessness prevented or relieved - household assisted to obtain alternative accommodation, in the form of:							
	5 i) Any form of non self-contained supported accommodation.			0	✗	✗	✓	
	5 ii) Self-contained supported accommodation			0	✗	✗	✓	
	5 iii) Private rented sector accommodation with landlord incentive scheme (e.g. cashless bond, finders fee, deposit payment, rent in advance, landlord insurance payment)			0	✗	✗	✓	
	5 iv) Private rented sector accommodation without landlord incentive scheme			0	✗	✗	✓	
	5 v) Accommodation arranged with friends, relatives or returning home			0	✗	✗	✓	
	5 vi) Social Housing - Local authority			0	✗	✗	✓	
	5 vii) Social Housing - RSL			0	✗	✗	✓	
	5 viii) Low cost home ownership scheme, low cost market housing solution			0	✗	✗	✓	
5 ix) Total cases assisted to obtain alternative accommodation	0	0	0	✓	✓	✓		
5 x) Of the total cases, how many received support from a Supporting People service?			0	✗	✗	✓		
Total unsuccessful cases below		0	0	0	✓	✓	✓	
6	Homelessness NOT prevented or relieved due to:							
	6 i) Assistance refused or Non co-operation			0	✗	✗	✓	
	6 ii) Other reason			0	✗	✗	✓	

Comment



**Table 3: Households found to be eligible for assistance, unintentionally homeless and in priority need during the year: Categories of priority need by type of household (section 75)**

Homelessness: January - March 2016

PLEASE SELECT

[Table 4a](#)

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After inputting your data, if all the remaining empty green cells should be recorded as a zero and are not genuine missing values, please tick this box

**Table**

Please enter the data for the entire year 2015-16

	Couple with dependent child(ren)	Single parent household with dependent children		Single person household		All other household groups	Total	Validation							Comment
		Male applicant	Female applicant	Male applicant	Female applicant			a	b	c	d	e	f	g	
	a	b	c	d	e	f	g	a	b	c	d	e	f	g	
1 Households with dependent child(ren)							0	x	x	x			x	✓	
2 Households where a member is pregnant and there are no other dependent children							0					x	x	✓	
3 Households where a member is vulnerable due to:	i) Old age						0	x	x	x	x	x	x	✓	
	ii) Physical disability						0	x	x	x	x	x	x	✓	
	iii) Mental illness / learning disability / learning difficulties						0	x	x	x	x	x	x	✓	
	iv) Other special reasons						0	x	x	x	x	x	x	✓	
4 A care leaver or person at particular risk of sexual or financial exploitation, 18 years or over but under the age of 21							0	x	x	x	x	x	x	✓	
5 A 16 or 17 year old							0	x	x	x	x	x	x	✓	
6 A person fleeing domestic violence or threatened violence							0	x	x	x	x	x	x	✓	
7 A person leaving the armed forces							0	x	x	x	x	x	x	✓	
8 A former prisoner who is vulnerable as a result of being held in custody							0	x	x	x	x	x	x	✓	
9 Households homeless in emergency							0	x	x	x	x	x	x	✓	
10 Total households	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	

Comment

**Table 4a: Households found to be threatened with homelessness during the year. Main reason for being threatened with homelessness by type of household (Section 66)**

Homelessness: January - March 2016

PLEASE SELECT

[Table 4b](#)

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After inputting your data, if all the remaining empty green cells should be recorded as a zero and are not genuine missing values, please tick this box

Main reason for being threatened with homelessness by type of household

Table

Please enter the data for the entire year 2015-16

	Couple with dependent child(ren)	Single parent household with dependent children		Single person household		All other household groups	Total	Validation							Comment
		Male applicant	Female applicant	Male applicant	Female applicant			a	b	c	d	e	f	g	
	a	b	c	d	e	f	g	a	b	c	d	e	f	g	
1	Parent no longer willing or able to accommodate						0	x	x	x	x	x	x	x	
2	Other relatives or friends no longer willing or able to accommodate						0	x	x	x	x	x	x	x	
3	Breakdown of relationship with partner						0	x	x	x	x	x	x	x	
	i) Non-violent						0	x	x	x	x	x	x	x	
	ii) Violent						0	x	x	x	x	x	x	x	
4	Violence or harassment which is:	i) racially motivated					0	x	x	x	x	x	x	x	
		ii) due to religion / belief					0	x	x	x	x	x	x	x	
		iii) due to gender reassignment (gender identity)					0	x	x	x	x	x	x	x	
		iv) due to sexual identity / orientation					0	x	x	x	x	x	x	x	
		v) due to disability					0	x	x	x	x	x	x	x	
		vi) due to another reason					0	x	x	x	x	x	x	x	
5	Mortgage arrears (repossession or other loss of home)						0	x	x	x	x	x	x	x	
6	Rent arrears on:						0	x	x	x	x	x	x	x	
	i) Social sector dwellings						0	x	x	x	x	x	x	x	
	ii) Private sector dwellings						0	x	x	x	x	x	x	x	
7	Loss of rented or tied accommodation						0	x	x	x	x	x	x	x	
8	Current property unaffordable						0	x	x	x	x	x	x	x	
9	Current property unsuitable						0	x	x	x	x	x	x	x	
10	Prison leaver						0	x	x	x	x	x	x	x	
11	In institution or care (e.g. hospital, residential home, army etc.)						0	x	x	x	x	x	x	x	
12	Other (including homeless in emergency, returned from abroad, sleeping rough or in hostel)						0	x	x	x	x	x	x	x	
13	Total households	0	0	0	0	0	0	x	x	x	x	x	x	x	

Comment

**Table 4b: Households found to be eligible, homeless subject to duty to help to secure during the year. Main reason for loss of last settled home by type of household (Section 73)**

Homelessness: January - March 2016

PLEASE SELECT

[Table 4c](#)

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After inputting your data, if all the remaining empty green cells should be recorded as a zero and are not genuine missing values, please tick this box

This should just include households recorded on table 1; row 4 i)

Table

Please enter the data for the entire year 2015-16

	Couple with dependent child(ren)	Single parent household with dependent children		Single person household		All other household groups	Total	Validation							Comment
		Male applicant	Female applicant	Male applicant	Female applicant			a	b	c	d	e	f	g	
	a	b	c	d	e	f	g	a	b	c	d	e	f	g	
1	Parent no longer willing or able to accommodate						0	X	X	X	X	X	X	X	
2	Other relatives or friends no longer willing or able to accommodate						0	X	X	X	X	X	X	X	
3	Breakdown of relationship with partner						0	X	X	X	X	X	X	X	
	i) Non-violent						0	X	X	X	X	X	X	X	
	ii) Violent						0	X	X	X	X	X	X	X	
4	Violence or harassment which is:	i) racially motivated					0	X	X	X	X	X	X	X	
		ii) due to religion / belief					0	X	X	X	X	X	X	X	
		iii) due to gender reassignment (gender identity)					0	X	X	X	X	X	X	X	
		iv) due to sexual identity / orientation					0	X	X	X	X	X	X	X	
		v) due to disability					0	X	X	X	X	X	X	X	
		vi) due to another reason					0	X	X	X	X	X	X	X	
5	Mortgage arrears (repossession or other loss of home)						0	X	X	X	X	X	X	X	
6	Rent arrears on:						0	X	X	X	X	X	X	X	
	i) Social sector dwellings						0	X	X	X	X	X	X	X	
	ii) Private sector dwellings						0	X	X	X	X	X	X	X	
7	Loss of rented or tied accommodation						0	X	X	X	X	X	X	X	
8	Current property unaffordable						0	X	X	X	X	X	X	X	
9	Current property unsuitable						0	X	X	X	X	X	X	X	
10	Prison leaver						0	X	X	X	X	X	X	X	
11	In institution or care (e.g. hospital, residential home, army etc.)						0	X	X	X	X	X	X	X	
12	Other (including homeless in emergency, returned from abroad, sleeping rough or in hostel)						0	X	X	X	X	X	X	X	
13	Total households	0	0	0	0	0	0	X	X	X	X	X	X	X	

Comment

**Table 4c: Households found to be eligible, homeless but not in a priority need or homeless, in a priority need but intentionally so during the year. Main reason for loss of last settled home by type of household**

Homelessness: January - March 2016

PLEASE SELECT

[Table 5](#)

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After inputting your data, if all the remaining empty green cells should be recorded as a zero and are not genuine missing values, please tick this box

This should just include households recorded on row 5a i) Number of decisions and row 5b i) Number of decisions on table 1

**Table**

Please enter the data for the entire year 2015-16

	Couple with dependent child(ren)		Single parent household with dependent children		Single person household		All other household groups	Total	Validation							Comment
	Male applicant	Female applicant	Male applicant	Female applicant	Male applicant	Female applicant			a	b	c	d	e	f	g	
	a	b	c	d	e	f	g	a	b	c	d	e	f	g		
1 Parent no longer willing or able to accommodate							0	x	x	x	x	x	x	x		
2 Other relatives or friends no longer willing or able to accommodate							0	x	x	x	x	x	x	x		
3 Breakdown of relationship with partner	i) Non-violent						0	x	x	x	x	x	x	x		
	ii) Violent						0	x	x	x	x	x	x	x		
4 Violence or harassment which is:	i) racially motivated						0	x	x	x	x	x	x	x		
	ii) due to religion / belief						0	x	x	x	x	x	x	x		
	iii) due to gender reassignment (gender identity)						0	x	x	x	x	x	x	x		
	iv) due to sexual identity / orientation						0	x	x	x	x	x	x	x		
	v) due to disability						0	x	x	x	x	x	x	x		
	vi) due to another reason						0	x	x	x	x	x	x	x		
5 Mortgage arrears (repossession or other loss of home)							0	x	x	x	x	x	x	x		
6 Rent arrears on:	i) Social sector dwellings						0	x	x	x	x	x	x	x		
	ii) Private sector dwellings						0	x	x	x	x	x	x	x		
7 Loss of rented or tied accommodation							0	x	x	x	x	x	x	x		
8 Current property unaffordable							0	x	x	x	x	x	x	x		
9 Current property unsuitable							0	x	x	x	x	x	x	x		
10 Prison leaver							0	x	x	x	x	x	x	x		
11 In institution or care (e.g. hospital, residential home, army etc.)							0	x	x	x	x	x	x	x		
12 Other (including homeless in emergency, returned from abroad, sleeping rough or in hostel)							0	x	x	x	x	x	x	x		
13 Total households	0	0	0	0	0	0	0	x	x	x	x	x	x	x		

Comment

**Table 4d: Households found to be eligible, unintentionally homeless and in priority need during the year. Main reason for loss of last settled home by type of household (Section 75)**

Homelessness: January - March 2016

**PLEASE SELECT**

[Table 5](#)

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After inputting your data, if all the remaining empty green cells should be recorded as a zero and are not genuine missing values, please tick this box

This should just include households recorded on row 5c i) Number of decisions on table 1

**Table**

Please enter the data for the entire year 2015-16

	Couple with dependent child(ren)		Single parent household with dependent children		Single person household		All other household groups	Total	Validation							Comment
	Male applicant	Female applicant	Male applicant	Female applicant	Male applicant	Female applicant			a	b	c	d	e	f	g	
1 Parent no longer willing or able to accommodate							0	x	x	x	x	x	x	x	✓	
2 Other relatives or friends no longer willing or able to accommodate							0	x	x	x	x	x	x	x	✓	
3 Breakdown of relationship with partner	i) Non-violent						0	x	x	x	x	x	x	x	✓	
	ii) Violent						0	x	x	x	x	x	x	x	✓	
4 Violence or harassment which is:	i) racially motivated						0	x	x	x	x	x	x	x	✓	
	ii) due to religion / belief						0	x	x	x	x	x	x	x	✓	
	iii) due to gender reassignment (gender identity)						0	x	x	x	x	x	x	x	✓	
	iv) due to sexual identity / orientation						0	x	x	x	x	x	x	x	✓	
	v) due to disability						0	x	x	x	x	x	x	x	✓	
	vi) due to another reason						0	x	x	x	x	x	x	x	✓	
5 Mortgage arrears (repossession or other loss of home)							0	x	x	x	x	x	x	x	✓	
6 Rent arrears on:	i) Social sector dwellings						0	x	x	x	x	x	x	x	✓	
	ii) Private sector dwellings						0	x	x	x	x	x	x	x	✓	
7 Loss of rented or tied accommodation							0	x	x	x	x	x	x	x	✓	
8 Current property unaffordable							0	x	x	x	x	x	x	x	✓	
9 Current property unsuitable							0	x	x	x	x	x	x	x	✓	
10 Prison leaver							0	x	x	x	x	x	x	x	✓	
11 In institution or care (e.g. hospital, residential home, army etc.)							0	x	x	x	x	x	x	x	✓	
12 Other (including homeless in emergency, returned from abroad, sleeping rough or in hostel)							0	x	x	x	x	x	x	x	✓	
13 Total households	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	✓	

Comment

**Table 5: Households for which decisions were taken during the year – by ethnic group of applicant**

Homelessness: January - March 2016

Choose the ethnicity which best describes the ethnic group or background of the household.  
Previously table 2

PLEASE SELECT

[Table 6](#)

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After inputting your data, if all the remaining empty green cells should be recorded as a zero and are not genuine missing values, please tick this box

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Please enter the data for the entire year 2015-16

		White	Mixed / multiple ethnic groups	Asian or Asian British	Black / African / Caribbean / Black British	Other ethnic group	Ethnic origin not known	Total	Validation							Comment
		a	b	c	d	e	f	g	a	b	c	d	e	f	g	
1	Ineligible households							0	x	x	x	x	x	x	x	✓
2	Eligible, but not homeless or threatened with homelessness							0	x	x	x	x	x	x	x	✓
3	Eligible, threatened with homelessness, prevention assistance provided (Section 66)	i) Successful Prevention						0	x	x	x	x	x	x	x	✓
		ii) Unsuccessful Prevention						0	x	x	x	x	x	x	x	✓
		iii) Assistance Refused							0	x	x	x	x	x	x	✓
		iv) Non co-operation							0	x	x	x	x	x	x	✓
		v) Other Reasons							0	x	x	x	x	x	x	✓
4	Eligible, homeless, subject to duty to help to secure (Section 73)	i) Number of Decisions						0	x	x	x	x	x	x	x	✓
		ii) Successfully Relieved						0	x	x	x	x	x	x	x	✓
		iii) Unsuccessful Relieved							0	x	x	x	x	x	x	✓
		iv) Assistance Refused							0	x	x	x	x	x	x	✓
		v) Non co-operation							0	x	x	x	x	x	x	✓
		vi) Other Reasons							0	x	x	x	x	x	x	✓
5a	Eligible, homeless but not in priority need							0	x	x	x	x	x	x	✓	
5b	Eligible, homeless and in a priority need, but intentionally so							0	x	x	x	x	x	x	✓	
5c	Eligible, unintentionally homeless and in priority need (Section 75)	i) Number of Decisions	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓
		ii) Positively Discharged							0	x	x	x	x	x	x	✓
		iii) Assistance Refused							0	x	x	x	x	x	x	✓
		iv) Non co-operation							0	x	x	x	x	x	x	✓
		v) Other Reasons							0	x	x	x	x	x	x	✓
6	Total decisions	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	
7	Total prevention/ relief	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	

Comment

**Table 6: Homeless households temporarily accommodated by your authority at the end of the quarter, by household type and length of time**  
Previously table 5

After inputting your data, if all the remaining empty green cells should be recorded as a zero and are not genuine missing values, please tick this box

Table 7  
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**Quarterly level data**

		a	Single parent household with dependent children		Single person household		f	g	Validation							Comment	
			Male applicant	Female applicant	Male applicant	Female applicant			a	b	c	d	e	f	g		
1	Directly with a private sector landlord	Under 6 months						0	x	x	x	x	x	x	x	✓	
	6 to 12 months							0	x	x	x	x	x	x	x	✓	
	Over 1 year							0	x	x	x	x	x	x	x	✓	
	Total	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	✓	
2	Private sector accommodation leased by your authority	Under 6 months						0	x	x	x	x	x	x	x	✓	
	6 to 12 months							0	x	x	x	x	x	x	x	✓	
	Over 1 year							0	x	x	x	x	x	x	x	✓	
	Total	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	✓	
3	Private sector accommodation leased by RSLs	Under 6 months						0	x	x	x	x	x	x	x	✓	
	6 to 12 months							0	x	x	x	x	x	x	x	✓	
	Over 1 year							0	x	x	x	x	x	x	x	✓	
	Total	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	✓	
4	Within your own stock	Under 6 months						0	x	x	x	x	x	x	x	✓	
	6 to 12 months							0	x	x	x	x	x	x	x	✓	
	Over 1 year							0	x	x	x	x	x	x	x	✓	
	Total	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	✓	
5	RSL stock	Under 6 months						0	x	x	x	x	x	x	x	✓	
	6 to 12 months							0	x	x	x	x	x	x	x	✓	
	Over 1 year							0	x	x	x	x	x	x	x	✓	
	Total	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	✓	
6	Hostels (including reception centres and emergency units)	Under 6 months						0	x	x	x	x	x	x	x	✓	
	6 to 12 months							0	x	x	x	x	x	x	x	✓	
	Over 1 year							0	x	x	x	x	x	x	x	✓	
	Total	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	✓	
7	Women's refuge	Under 6 months						0	x	x	x		x	x	x	✓	
	6 to 12 months							0	x	x	x		x	x	x	✓	
	Over 1 year							0	x	x	x		x	x	x	✓	
	Total	0	0	0	0	0	0	0	✓	✓	✓		✓	✓	✓	✓	
8	Bed and breakfast	Under 2 weeks						0	x	x	x	x	x	x	x	✓	
		2 weeks to under 6 weeks						0	x	x	x	x	x	x	x	✓	
		6 weeks to under 6 months						0	x	x	x	x	x	x	x	✓	
	Under 6 months	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	✓	
	Total	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	✓	
9	Other	Under 6 months						0	x	x	x	x	x	x	x	✓	
	6 to 12 months							0	x	x	x	x	x	x	x	✓	
	Over 1 year							0	x	x	x	x	x	x	x	✓	
	Total	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	✓	
10	Homeless at home	Under 6 months						0	x	x	x	x	x	x	x	✓	
	6 to 12 months							0	x	x	x	x	x	x	x	✓	
	Over 1 year							0	x	x	x	x	x	x	x	✓	
	Total	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	✓	
11	Total	Under 6 months	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	✓	
	6 to 12 months	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	✓	
	Over 1 year	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	✓	
	Total	0	0	0	0	0	0	0	✓	✓	✓	✓	✓	✓	✓	✓	

Comment

**Table 7: Reasons for discharge of duty under section 75 during the year**

Homelessness: January - March 2016

PLEASE SELECT

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Previously table 6

**Please enter the data for the entire year 2015-16**

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	Total	Validation	Comment
	f	f	
1 Ceased to be eligible		x	
2 Withdrawal of application		x	
3 Mistake of fact		x	
4 Became homeless intentionally from accommodation provided under section 75		x	
5 Accepted an offer of accommodation through the allocation scheme (part VI 1996 HA)		x	
6 Accepted a private sector offer		x	
7 Voluntarily ceased to occupy accommodation made available under section 75		x	
8 Refusal of an offer of accommodation through the allocation scheme (Part VI 1996 HA)		x	
9 Refusal of an offer of suitable accommodation in the Private Rented Sector		x	
10 Refusal of an offer of suitable interim accommodation under section 75		x	
11 Refusal to co-operate		x	
12 Total	0	✓	

**Comment**



**Quarterly Validation**

Homelessness: January - March 2016

**PLEASE SELECT**

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**Note:**

This table compares some of the data that you have provided in this form with the data from the previous year. Please provide a comment where there has been a sufficiently large change between the two quarters' data to explain the change.

	Reference to the data item	January - March 2015 data	January - March 2016 data	Difference between the two quarters	V1	Comment
		a	b			
1	Total decisions Table 1 Validate, Row 6, Column g	Select LA	0	Select LA	X	
2	Total number of households eligible, unintentionally homeless and in priority need Table 1 Validate, Row 5c i), Column g	Select LA	0	Select LA	X	
3	Total number of homeless households temporarily accommodated by your authority at the end of the quarter Table 6, Row 11 (Total), Column g	Select LA	0	Select LA	X	
4	Total number of families with children temporarily accommodated in Bed and Breakfast by your authority at the end of the quarter Table 6, Row 8 (Total), Columns a,b,c	Select LA	0	Select LA	X	

**Comment**